DRAFT AMENDMENT: ARTICLE IV. BOARD POSITIONS AND COMMITTEES

SECTION 4.1 BOARD POSITIONS

The Board will choose two of its members to serve in the following roles:

**Board Chair.** The Chair shall preside at all meetings of the Board and shall have general charge over the affairs of the Board, subject to the approval of the Board. The Board Chair and the Vice Chair are responsible for maintaining the order and decorum of meetings.

The Chair can sign contracts on behalf of the Board and perform other duties that may be imposed by the Board. The Chair may also appoint Board members to committees as may be necessary.

The Chair serves as the primary copy on communications from the OE regarding 1) payroll, 2) legal workflow management, 3) contracts relating to the Board or the OE, and 4) issues of personnel action taken by the Water Engineer or the Water Engineer’s Designee.

**Board Vice Chair.** In the absence of the Chair, the Vice Chair shall preside at all meetings of the Board and shall have a general charge over the affairs of the Board, subject to the approval of the Board. The Board Chair and the Vice Chair are responsible for maintaining the order and decorum of meetings.

The Vice Chair can sign contracts on behalf of the Board and perform other duties that may be imposed by the Board. The Vice Chair may also appoint Board members to committees as may be necessary.

DRAFT AMENDMENT: ARTICLE V. BOARD COMPENSATION

SECTION 5.1   BOARD MEETINGS ELIGIBLE FOR COMPENSATION

The following are compensable meeting types: regular Board meetings, special Board meetings, Board hearings, Board committee meetings, Board workgroup meetings, and meetings with OE staff that may include interviews, work sessions, and technical assistance with projects. Board members must spend at least one and a half hours meeting with OE staff to claim compensation.  Participation in meetings, conferences, or other gatherings approved by the Board Chair or the Vice Chair are also compensable.

SECTION 5.2   BOARD MEETING COMPENSATION RATES

In 2022, the State and the Tribes fixed compensation at a flat rate of **$175** per meeting for Tribal and State appointees and the Fifth Board Member. The State and the Tribes intend the per-meeting rate to compensate for the Board member’s time spent participating and preparing for the meeting.

The Board, on a biannual basis, may review compensation rates and request the State and the Tribes adjust the rate.

SECTION 5.3 BOARD MILEAGE, LODGING, AND PER DIEM RATES

The Board can be compensated for mileage, lodging, and per diem related to Board business. Annual mileage, lodging and meal rates are set by the State and the Tribes as described below.

Board compensation rates follow Federal IRS mileage rates, State per diem rates, and State lodging rates as set forth below. Compensation rates will simultaneously change in accordance with IRS and State rates by corresponding calendar year or within year updates.

If meeting meals are not provided and meetings and any meeting related travel occur for more than three hours in the time periods listed below, Board members are eligible to claim per diem meal compensations as per the State per diem schedule:

Morning Meal: >3 hours between 12:00 am and 10:00 am

Midday Meal: > 3 hours between 10:01 am and 3:00 pm

Evening Meal: > 3 hours between 3:01 pm and 12:00 am

If a Board member is required to spend a night to attend a meeting or conduct business of the Board, the board member will be reimbursed at State lodging rates; when State lodging rates are not available reimbursements will match what lodging rates are available. Board members should book reservations at hotels offering a state rate whenever possible. The Board will schedule its meetings and other business to minimize overnight stays to the extent possible.

SECTION 5.4 BOARD COMPENSATION BUDGET

Board compensation will be tracked on a quarterly and annual basis for budget reporting.

SECTION 5.5 BOARD COMPENSATION REQUEST PROCEDURES

Board members will enroll for direct electronic deposit for compensation and reimbursements.

Lodging, meals, conference fees, and other travel related fees will be paid for directly by the Board member incurring the expense and submitted with monthly compensation and reimbursement requests.

Board members will submit to the OE monthly requests for compensation using a format provided by the OE. Submissions will be made within 10 calendar days following the end of each month.

The OE will compile all submitted compensation requests within 20 calendar days following the end of each month. Once the compensation forms are submitted and organized, they will be included in the next regularly scheduled Board meeting materials distribution and be included in the Board’s draft agenda as a Board action item to be deliberated on as a body. The OE will document Board approvals of compensation requests.

Once approved, the OE will transmit all approved or modified requests for compensation for remittance to payroll and processing and subsequent direct deposit of approved compensation requests into respective Board members’ accounts.