

Authorizing Statement



Urban & Community Forestry (UCF) Arbor Day Grant Application & Contingent Agreement

I warrant and certify the Arbor Day activities described in the Application and Contingent Agreement are approved and supported by the applicant community, and that I am authorized to execute this Application and Contingent Agreement. I further warrant and certify that any grant funds that may be issued will be used toward the community's Arbor Day activities and for no other purpose.

I understand that this Application will become a legally binding agreement only after DNRC has reviewed its terms and: (1) determined that it is accurate and complete; (2) determined that funding exists to satisfy the request made by the Applicant; (3) signifies its acceptance of the Applicant's grant funding request; and (4) submits the signed Proclamation to DNRC.

I agree to the Terms and Conditions of the Application and Contingent Agreement, Authorization and Certification as follows:

The Montana Department of Natural Resources and Conservation ("DNRC") may, upon review and approval of this Arbor Day Grant Application and Contingent Award Agreement ("Application") and the availability of funding, grant Arbor Day funds to the Applicant. Funds will not be awarded to the Applicant if, as determined by the DNRC, incomplete or inaccurate documentation is submitted. The DNRC will grant funds on a "first come" basis until all available funds are granted or the open application period has expired. The DNRC will refer to the application system time and date stamp to document the order of receipt.

1. The Applicant will hold an Arbor Day Celebration on or around Montana's Arbor Day, April 28, 2023, but no later than June 30, 2023, unless approval has been issued in writing by DNRC.
2. The Applicant has provided complete and accurate narratives in the application.
3. The Applicant will spend all grant funds toward the Arbor Day Celebration, as its narrative describes, and for no other purpose.
4. The Applicant will adhere to the planting specifications described in the Tree Planting Guide to ensure long-term health of the trees planted.
5. The Applicant will provide the DNRC with information, news clippings, pictures, or other combination of information that indicates that the Applicant publicized and held its Arbor Day Celebration, as its narrative describes.
6. The Applicant will provide sufficient information pertaining to the volunteers who assisted with the Arbor Day Celebration, as its narrative describes. Information such as the number of volunteer hours, the groups who volunteered, and what was volunteered (time, snacks, equipment, tools, etc.) may be provided by the Applicant to satisfy this obligation.

7. The Applicant will complete a survey requesting information pertinent to the Arbor Day celebration and the expenditure of the grant agreement funds. The survey will be provided to Arbor Day grant recipients by the DNRC subsequent to the Arbor Day event. The Applicant will return the completed survey to the DNRC by the date specified in the survey instructions. The Applicant understands that if it does not return the completed survey by the date specified in the survey instructions, the DNRC may not award the Applicant Arbor Day funds in the future.

8. The following items will need to be tracked and reported by the grantee: (1) Volunteer hours; (2) Matching funds; and (3) Trees planted.

9. Upon request, the Applicant will return to the DNRC any portion of the grant that was not used for the Arbor Day Celebration.

10. The application also serves as the grant agreement; I will not receive an additional grant agreement to sign.

Name of Organization

Authorized Signer Name (please print)

Authorized Signer Title

Authorized Signature

Date