

INDIVIDUAL OR SHARED DOMESTIC ALLOWANCE COMPLETION FORM

Mail form to:
Flathead Reservation Office of the Water Engineer
 PO Box 37
 Ronan, MT 59864

For questions contact: contact@frwmb.org or (406) 201-2532

IMPORTANT

Use this form after the Office of the Engineer has issued an Authorization to Construct a Domestic Allowance (Form 60DF-Part A) and the diversion is built, **and** the water has been put to use.

You must file this form within 120 after putting water to use in order to receive your water right.

Type: Individual and Shared Domestic Allowances

Maximum Flow: 35 gallons per minute (GPM) and

Maximum Volume: 2.4 acre-feet/year

Source: Groundwater

Filing Fee: \$0.00

Read attached instructions **before** completing this form.
 Incomplete or incorrectly filed forms may result in processing delays.

OFFICE of the ENGINEER USE ONLY

Water Right # _____ Basin _____

Date Rec'd _____

Time _____ AM / PM

Rec'd By _____

Payor _____

Amount Rec'd _____

Check # _____

Refund _____ Date _____

Deficiency Letter Sent _____

1. WATER RIGHT NUMBER (per 60DF-Part A) _____

2. WATER RIGHT OWNER INFORMATION

Name(s) _____

Mailing Address _____

City _____ State _____ Zip _____

Cell/Home Phone _____ Email Address _____

3. DEVELOPMENT TYPE (Select one only)

Individual Domestic Allowance § 2-2-117 (4):

- Single well or developed spring for 1 home or business (can include outbuildings) AND
- Flow rate up to 35 gallons per minute and a volume of up to 2.4 acre-feet per year AND
- No more than 0.7 acres of lawn & garden.

Shared Domestic Allowance § 2-2-117 (5):

- Single well or developed spring for 2 or 3 homes/businesses (can include outbuildings) AND
- Flow rate of up to 35 gallons per minute and a volume of up to 2.4 acre-feet per year AND
- No more than 0.5 acres of lawn & garden for two homes or businesses and no more than 0.75 acres for three.
- **Must attach a copy of the shared well agreement.**

4. PROJECT CONSTRUCTION

a. Provide the following information:

- Date well or developed spring was constructed: _____
- Date water was first put to use: _____
- Include your Well Log, if applicable, which can be found online: <https://mbmggwic.mtech.edu/>

5. SOURCE OF WATER SUPPLY Well Developed Spring **(must be fully enclosed)**

**Note: Pits, pit-dams, constructed ponds, and reservoirs are not permitted under Ordinance Section 2-2-117. Wells and developed springs must utilize well shaft casing to be fully enclosed.*

Please describe your proposed appropriation works (including description of anticipated well shaft casing).

6. COMBINATION OR SHARED DEVELOPMENTa. Is this development used in combination with another well or spring? Yes Nob. If yes, explain how the development will be used with existing points of diversion.

7. FLOW RATE AND PUMP INFORMATION

Flow Rate _____ GPM (Cannot exceed 35 GPM)

Pump Size (If applicable) _____ HP

Pump Make/Model _____

Depth of Pump Intake _____ ft

8. PURPOSE AND PERIOD OF USE: Check those that apply and answer applicable questions**a. Domestic or Commercial:**

Number of homes supplied: _____ Number of businesses supplied: _____

Year-round use? Yes No If no, from _____ to _____, inclusive of each year.**b. Lawn & Garden:**

Total size of lawn & garden _____ (length x width) OR _____ (acres)

*Include only irrigated area. Do not include house footprint, driveway, graveled areas, etc.*April 1 – October 31 Yes No If no, from _____ to _____, inclusive of each year.**c. Stock:**

Number & type: (Ex: 40 Cows & 1 Horse) _____

Amount of water (volume) used per year _____

Year-round use? Yes No If no, from _____ to _____, inclusive of each year.Will the water be dispensed with a stock tank? Yes No**d. Other: (Do not include purposes described above)**

Describe the purpose and annual volume of the use _____

Amount of water used _____ gallons per day Number of days used per year _____

Year-round use? Yes No If no, from _____ to _____, inclusive of each year.

9. POINT OF DIVERSION * leave field blank if not applicable

Latitude _____ Longitude _____
 ___ 1/4 ___ 1/4 ___ 1/4 Section _____ Township _____ N S Range _____ E W
 County _____ Lot* _____ Block* _____ Subdivision Name* _____
 Tract No.* _____ COS/TSR No.* _____ Government Lot* _____
 Street Address, including City/State/Zip Code _____

10. PLACE OF USE

a. Geocode of the place of use (17 digits) _____

If there are multiple places of use, list the geocode for each parcel on an attached sheet. Geocodes can be found in county records, tax statements, or at <http://svc.mt.gov/msl/mtcadastral/>.

b. Is the place where water will be used the same as the point of diversion? Yes No

IF NO, enter the place of use land description below. If more than one place of use, please attach a separate sheet with additional land descriptions. * Leave field blank if not applicable

Latitude _____ Longitude _____
 ___ 1/4 ___ 1/4 ___ 1/4 Section _____ Township _____ N S Range _____ E W
 County _____ Lot* _____ Block* _____ Subdivision Name* _____
 Tract No.* _____ COS/TSR No.* _____ Government Lot* _____
 Street Address, including City/State/Zip Code _____

11. MAP

Montana Cadastral aerial images can be used to help generate a map. (<http://svc.mt.gov/msl/mtcadastral/>)

A marked and labeled map must be submitted with the application and include the following:

- Property boundaries and ownership information
- Township, Range, and Section of the point of diversion and place of use
- All buildings on the property
- Boundaries of the proposed watered lawn and garden area
- Sewage facilities including septic tanks and drain fields within the property boundaries
- All wells within a 500-foot radius of the proposed well or spring
- Other well connections including conveyance, points of diversions, and surface water features

12. DECLARATION

I declare under penalty of perjury that the statements appearing here are, to the best of my knowledge, true and correct and affirm that I have possessory interest, or the written consent of the person with the possessory interest, in the point of diversion, place of use, and conveyance.

Applicant 1 Printed Name _____

Authorized Signature _____ **Date** _____

Applicant 2 Printed Name _____

Authorized Signature _____ **Date** _____

Applicant 3 Printed Name _____

Authorized Signature _____ **Date** _____

*****Please note, you must submit ORIGINAL owner signatures, copies will not be accepted.**

INSTRUCTIONS

DOMESTIC ALLOWANCE COMPLETION FORM

Qualifying questions:

1. Did you file form 60DF-Part A *and* receive authorization to develop your groundwater source?
 - If not, you cannot file this form. Contact the Office of the Engineer for information about the proper form.
 - If yes, proceed to the next questions.
2. Are all uses proposed on 60DF-Part A completed and in place?
 - If not, you cannot submit this form at this time.
 - If yes, proceed to the next questions.
3. Is your flow rate less than 35 gallons per minute?

****This is not referring to the flow listed on the well log, see Item 7 below for more details****

 - If not, you cannot file this form at this time. Contact the Office of the Engineer for more information.
 - If yes, proceed to the next questions.
4. Is your expected volume use less than 2.4 acre-feet per year?
For help calculating your volume, you can contact the Office of the Engineer.
 - If not, you cannot file this form at this time. Contact the Office of the Engineer for more information.
 - If you answered yes to all these questions, continue to the next section.

**If you answer no to any of these questions this is not the correct form.
Please contact the Office of the Engineer for more information**

Complete this form ONLY if you have determined this is the correct form to file.

1. Water Right Number

- a. This number is on your original 60DF-Part A application. If you do not have this number, contact the office of the Engineer.

2. Water Right Owner Information

- a. Enter the complete names of all people to be listed as the water right owners, their mailing address, phone number, and email address. Applicants should match the title on the property.

3. Development Type

- a. Specify whether the well is individual or shared
 - i. Note that the maximum size of lawn and garden allowed is dependent on whether the well is individual or shared
 - ii. If you are developing a primary home and a guest development that will be located on the same parcel, it is considered an individual development.

4. Project Construction

- a. Provide the point of diversion construction date
- b. Provide the completion date of associated uses.
- c. Provide the well log if the diversion is a well. (<https://mbmaggwic.mtech.edu/>)

5. Source of Water Supply

- a. Provide a description of the development including the casing details.

6. Combination or Shared Development

- a. Is this development combined with another groundwater development? If yes, provide a description of the development and how it is shared.

7. Flow Rate and Pump Information

- a. Enter the flow rate used. *The flow rate used is usually less than the same as the tested flow rate listed on your well log.*

- i. Determining the flow rate if you are pumping from a well:
Using a directly connected spigot (generally the frost-free hydrant located near the well head), turn the water on until the pump comes on and stays on. Time how many seconds it takes to fill a 5-gallon bucket.
Flow rate is calculated as: $300 \div \text{number of seconds} = \text{flow rate in GPM}$.
- ii. Determining the flow rate if you are pumping from a developed spring:
Time how many seconds it takes to fill a 5-gallon bucket.
Flow rate is calculated as: $300 \div \text{number of seconds} = \text{flow rate in GPM}$.

8. Purpose and Period of Use

- a. Check the purposes for which the water is being used.
- b. If the water is used during the months specified, check 'Yes'. If not, check 'No' and enter the months and days water is used each year.

9. Point of Diversion

- a. Latitude and longitude must be entered. Enter the land description for the location of the (proposed) groundwater development. Describe the location to the nearest 10 acres if possible.
- b. Legal land descriptions, subdivisions, geocodes, and certificate of survey (COS) information may be obtained from the county records, tax statements, or from the Montana Cadastral system at: <http://svc.mt.gov/msl/mtcadastral/>
- c. Subdivisions – In addition to the above description, enter the lot, block or tract number, and subdivision name.
- d. Certificate of Survey (COS) - In addition to the land description, enter the survey number.
- e. Government Lots – In addition to the land description, enter the government lot number.
- f. Street/Road Address – Enter the physical address of the development including city, state, and zip code.

10. Place of Use

- a. Enter the geocode(s) of the place of use. If the place of use is generally the same as the point of diversion, check 'Yes' and proceed to Item 9.
- b. If not, check 'No' and continue with Item 8 (using instructions for Item 7) to describe the place of use.

11. Map

- a. A map is required. Include all information required on the form.

12. Declaration of ownership

- a. All owners of record at the place of use, point of diversion, and conveyance must sign the application and attest that the statements on the form are true and correct.