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# Flathead Reservation Water Management Board Approved Minutes

September 8, 2022, from 2:00-4:00 PM

In-person: Flathead Reservation Water Management Board Office  
400 Main Street Southwest, Ronan, MT 59864

Virtual at Zoom Link: <https://zoom.us/j/97591968075>

## 1. Call to Order (Board Chair)

1.1. Opening Prayer

1.2. Attendance

Clayton Matt, Georgia Smies, Roger Noble, Kenneth Pitt, Teresa Wall-McDonald, Amy Coffman

1.3. Announce meeting minutes on DNRC & CSKT websites

1.4. Adopt agenda

Motion by Roger Noble

2<sup>nd</sup> by Georgia Smies

## 2. Public Comment (for items not on the agenda)

No public comment received.

## 3. Board Business (Board Chair)

3.1. Approve minutes for August 25, 2022, and September 1, 2022

Motion by Georgia Smies

2<sup>nd</sup> by Teresa Wall-McDonald

3.2. Water engineer position update, discussion, and recommendation (Clayton Matt)

Clayton: The position has been offered but no response to the offer letter has been received.

3.2.1. Public comment on water engineer recommendation

No public comment received.

3.2.2. Board action on water engineer recommendation

Will wait for response letter to be received.

3.3. Human Resources Committee

3.3.1. Water conservation specialist

3.3.1.1. Position update (Associated Employers-Aimee Saylor)

Aimee: There have been 32 applications received for the Water Conservation Specialist. Our office also has questions regarding the position. Associated employers will continue to review the applications to determine who will receive an interview.

3.3.1.2. Hiring committee participation (DNRC-Pelah Hoyt)

Pelah: Does the board want to have new members on the HR committee or continue with the previous members of the HR committee?

Georgia: I would like to be a part of the hiring committee.

Clayton: The Water Engineer should be hired to continue the process of hiring the Water Conservation Specialist.

Pelah: I make the recommendation of continuing the hiring process for the Water Specialist position.

Key: Underline = Action item

Normal = Discussion, comment, and/or update

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3.3.2. Personnel policy update (DNRC-Pelah Hoyt)

Pelah: We are continuing to make progress on the Personnel policy. We have been asking Melissa for recommendations on the personnel policy. The Personnel Policy subcommittee will meet this coming Friday. If you would like the committee to proceed With the draft, we can issue a copy to the board.

3.3.3. Benefits review update (Board-Cristy Brooks)

Cristy: I have been reviewing benefit options for the employees. I will prepare recommendations. I will work with Georgia and Roger to determine a time that we are able to have a meeting.

3.4. Office of the Engineer Operations

3.4.1. Operations update (Board-Cristy Brooks)

Cristy: The office has been busier as time goes on. Managing time and accepting phone call and walks in has been remarkably busy.

3.4.2. Funding agreement approval (CSKT-Melissa Schlichting)

Melissa: We have prepared a budget for the next 10 months of the funding agreement. This will get us through the current state fiscal year. There are some changes with dates and funding.

3.4.3. Public comment on funding agreement

No public comment received.

3.4.4. Board action on funding agreement

Motion by Roger Noble

Seconded by Georgia Smies

All in agreement.

3.5. Domestic allowance applications

3.5.1. Applications recommended for authorization (DNRC-Ethan Mace)

Ethan: There are 3 Domestic Allowance applications that need approval. Also, we need to have a discussion on hardship applications.

An applicant drilled a well on June 21, 2022, after the grace period. The board had previously reviewed the application. Letter of defects went out to the applicants

Clayton: I did not know letters of defect went out to the applicants.

Ethan: No response to that defective letter was received.

3.5.2. Board action on domestic allowance authorizations

Motion by Kenneth Pitt to approve the 3 Domestic Allowance Applications.

Seconded by Georgia Smies

All in agreement.

**4. Other Updates**

4.1. Board member updates

**5. Public Comment**

No public comment received.

**6. Next steps**

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6.1. Set next meetings and location

6.1.1. September 15 or 22, 2022

Clayton: This will be a zoom meeting as DNRC staff has limited availability.

6.2. Choose meeting topics

**7. End meeting (Board Chair)**

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