



The Montana Department of  
**Natural Resources  
& Conservation**

**Notice of Change in Appropriation  
Right for Replacement Point of  
Diversion**

85-2-429(3), MCA

**Form No. 644** (Revised 10/2025)

**Filing fee:** \$400.00

For Department Use Only

Application # \_\_\_\_\_ Basin \_\_\_\_\_

Received By \_\_\_\_\_

Fee Received \$ \_\_\_\_\_ Check # \_\_\_\_\_

Deposit Receipt # \_\_\_\_\_

Payor \_\_\_\_\_

Refund \$ \_\_\_\_\_ Date/Time \_\_\_\_\_

**When to use this form:**

- Use this form to notify DNRC of a surface water point of diversion (POD) that has been replaced.
- No other changes to the water right can be made using this form.
- The capacity of the diversion must not be increased.
- There must be no points of diversion or intervening water rights between the existing point of diversion and the replacement point of diversion or the appropriator must obtain written waivers from all intervening water right holders.
- The replacement POD must be on the same source as the existing POD and must be located as close as reasonably practicable to the existing POD.
- The existing POD must be inoperable due to natural causes or deteriorated infrastructure and will no longer be used.
- The existing POD must have been used within the last ten years.
- The change must not increase access to water availability, change the method of irrigation, if applicable, or increase the amount of water diverted, used, or consumed.
- This form must be filed within 60 days of the completion of the replacement POD.

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**Water right owner(s) information:**

Name(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**Note:** If there are additional owners, attach the water right owner information labeled as Attachment #1.



Contact Person: ☐ Applicant ☐ Consultant ☐ Attorney ☐ Other \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**Note:** If a contact person is identified as an attorney, all communications will be sent only to the attorney unless the attorney provides written instruction to the contrary. Unless the contact person is an attorney, the water right owner will receive all correspondence, and a copy may be sent to the contact person.

1. **Date the Replacement Point Of Diversion was completed:** \_\_\_\_\_

**Note:** If more than 60 days have passed since completing the project, you cannot use this form and need to file Form 606-Application to Change a Water Right. Contact your Regional Water Resources Office for more information (Regional Office contact information is on page 4).

2. **Water Right Number (for the existing POD being replaced):** \_\_\_\_\_

- a. Attach a water right abstract of the existing water right.
- b. Are there any other changes being made to this water right? If Yes, this form cannot be used.  
☐ Yes ☐ No

3. **Diversion Information:**

- a. Has the existing POD been used within the last 10 years? If No, this form cannot be used. If Yes, attach supporting documentation such as dated pictures, affidavits, power records, or water commissioner records.  
☐ Yes ☐ No
- b. Are the new and existing means of diversion the same?  
☐ Yes ☐ No

If No, explain:

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- c. Are the replacement POD and existing POD on the same surface water source? If No, this form cannot be used.  
☐ Yes ☐ No
- d. Is the replacement POD located as close as reasonably practicable to the existing POD?  
☐ Yes ☐ No

Explain:

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- e. The replacement POD is located approximately \_\_\_\_\_ feet upstream/downstream from the existing POD.
- f. Identify the new POD legal land description:  
\_\_\_\_ ¼ \_\_\_\_ ¼ \_\_\_\_ ¼ Section \_\_\_\_ Twp \_\_\_\_ ☐ N ☐ S Rge \_\_\_\_ ☐ E ☐ W County \_\_\_\_\_
- g. Is the existing POD rendered inoperable due to natural causes or structural deterioration? If No, or the existing POD can still be used by other water right users, this form cannot be used.  
☐ Yes ☐ No

Explain why the existing POD cannot be used:

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- h. This form cannot be used if the capacity of the replacement diversion is greater than the capacity of the existing diversion.  
Existing diversion capacity: \_\_\_\_\_ ☐ GPM ☐ CFS  
Replacement diversion capacity: \_\_\_\_\_ ☐ GPM ☐ CFS
- i. Explain why the change in POD will not increase access to the amount of water that was historically available and does not increase the amount of water diverted, used or consumed.

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**4. Intervening Water Right Holders and Waivers:**

- a. Are there any intervening PODs between the existing POD and the replacement POD? You need to also include instream flow diversions for water reservations, fisheries, or mitigation.  
☐ Yes ☐ No  
If Yes, list the intervening water rights. If No, go to section 6. (attach list if necessary and label as Attachment #4a)

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- b. Provide a notarized waiver from all owners of the intervening water rights listed in Question 5a. You can obtain waiver form from the DNRC Website, (<https://dnrc.mt.gov/docs/water/Water-Rights-Forms/644-waiver.pdf>). (Attach all waivers and label #4b)

**5. Map Requirements** (attach map and label as Attachment #5):

Include the following:

- North arrow, scale bar, section lines and numbers, and township and range.
- The replacement POD and existing POD locations.
- The POD locations of intervening water rights.



**SIGNATURE(S):**

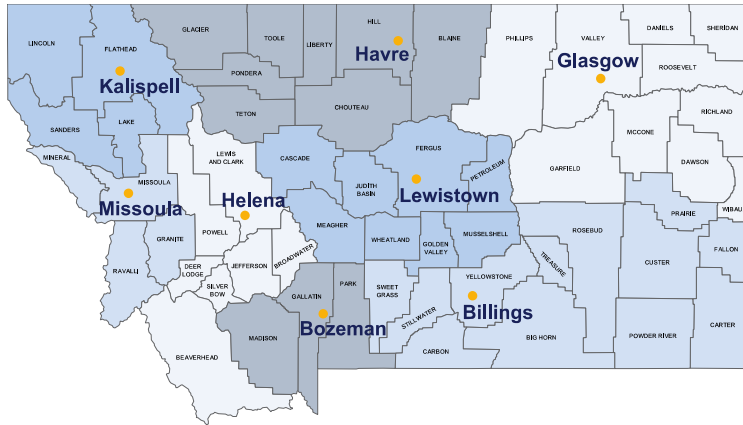
I declare under penalty of perjury and under the laws of the state of Montana that the foregoing is true and correct.

**Appropriator's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Appropriator's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**WATER RESOURCES REGIONAL OFFICES**





### **BILLINGS**

Airport Industrial Park, 1371 Rimtop Dr  
Billings, MT 59105-9702

PHONE 406-247-4415 FAX 406-247-4416

EMAIL [DNRCBillingsWater@mt.gov](mailto:DNRCBillingsWater@mt.gov)

*Big Horn, Carbon, Carter, Custer, Fallon, Powder River, Prairie, Rosebud, Stillwater, Sweet Grass, Treasure, and Yellowstone Counties*



### **BOZEMAN**

2273 Boot Hill Court, Suite 110  
Bozeman, MT 59715-7249

PHONE 406-586-3136 FAX 406-587-9726

EMAIL [DNRCBozemanWater@mt.gov](mailto:DNRCBozemanWater@mt.gov)

*Gallatin, Madison, and Park Counties*



### **GLASGOW**

222 6th Street South, PO Box 1269  
Glasgow, MT 59230-1269

PHONE 406-228-2561

EMAIL [DNRCGlasgowWater@mt.gov](mailto:DNRCGlasgowWater@mt.gov)

*Daniels, Dawson, Garfield, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley, and Wibaux Counties*



### **HAVRE**

210 6th Ave., PO Box 1828  
Havre, MT 59501-1828

PHONE 406-265-5516

EMAIL [DNRCHavreWater@mt.gov](mailto:DNRCHavreWater@mt.gov)

*Blaine, Chouteau, Glacier, Hill, Liberty, Pondera, Teton, and Toole Counties*



### **HELENA**

1424 9th Ave., PO Box 201601,  
Helena, MT 59620-1601

PHONE 406-444-6999 FAX 406-444-9317

EMAIL [DNRCHelenaWater@mt.gov](mailto:DNRCHelenaWater@mt.gov)

*Beaverhead, Broadwater, Deer Lodge, Jefferson, Lewis and Clark, Powell, and Silver Bow Counties*



### **KALISPELL**

655 Timberwolf Parkway, Suite 4  
Kalispell, MT 59901-1215

PHONE 406-752-2288

EMAIL [DNRCKalispellWater@mt.gov](mailto:DNRCKalispellWater@mt.gov)

*Flathead, Lake, Lincoln, and Sanders Counties*



### **LEWISTOWN**

613 Northeast Main St., Suite E  
Lewistown, MT 59457-2020

PHONE 406-538-7459

EMAIL [DNRCLewistownWater@mt.gov](mailto:DNRCLewistownWater@mt.gov)

*Cascade, Fergus, Golden Valley, Judith Basin, Meagher, Musselshell, Petroleum, and Wheatland Counties*



### **MISSOULA**

2705 Spurgin Rd. Bldg. C, PO Box 5004  
Missoula, MT 59806-5004

PHONE 406-721-4284 FAX 406-542-5899

EMAIL [DNRCMissoulaWater@mt.gov](mailto:DNRCMissoulaWater@mt.gov)

*Granite, Mineral, Missoula, and Ravalli Counties*

