



The Montana Department of
**Natural Resources
& Conservation**

Notice of Intent to Appropriate Groundwater

85-2-306, MCA

Form No. 602I (*Effective 01/2026*)

FILING FEE:

\$400.00

WHEN TO USE THIS FORM:

- Use this form to notify The Montana Department of Natural Resources and Conservation (DNRC) of your intent to use groundwater under the exception to the permitting process described in 85-2-306(3)(a)(iii) or (iv), MCA. Submit this form to the DNRC Water Resources Regional Office serving the county your project is located in. Refer to the final page of this form for Regional Office contact information.
- Authorization of this form is not a water right. If the water use described on this form qualifies for the permit exception, DNRC will authorize the Notice of Intent to Appropriate Groundwater (Notice of Intent). From the date of authorization, an appropriator has five years to complete water use in substantial accordance with the authorized Notice of Intent and submit a Notice of Completion of Groundwater Development (Form 602) to receive an official water right.
- Following authorization of a Notice of Intent, an appropriator may file for an extension using the Request for Extension for Authorized Notice of Intent to Appropriate Groundwater (Form 602E). DNRC may grant a maximum of five additional years from the original completion deadline for the appropriator to complete the water use and submit a Form 602.

TO USE THIS FORM, THE FOLLOWING MUST APPLY:

- The proposed source must be groundwater.
- The total proposed volume diverted must not exceed 10 acre-feet (AF) per calendar year per project.
- The eventually completed flow rate must not exceed 35 gallons per minute (GPM).
- The filer of this form must have possessory interest (ownership) in the place of use at the time of filing.
- The proposed groundwater development must not be located within the boundaries of a Controlled Groundwater Area, unless otherwise instructed by DNRC.

ADDITIONAL INFORMATION:

- Consider talking to a licensed well driller if the proposed diversion is a well. If the well already exists, filers should submit a well log, if available. Well logs are available from the Montana Bureau of Mines and Geology at: <https://mbmggwg.mtech.edu/home.asp>.
- DNRC will assign source aquifer(s) to your authorized Notice of Intent based on the location of your proposed point of diversion.
- Parcel information may be required for processing this form.
 - Certificates of Survey (COS) for your parcel can be located at your local County Clerk & Recorder's Office.
 - Legal land descriptions and geocodes of existing parcels can be found in county records, tax statements and online the using Montana Cadastral website (svc.mt.gov/msl/mtcadastral).
- All of the required information and appropriate fee must be submitted for your application to be considered correct and complete as required under 85-2-306, MCA.



The Montana Department of
Natural Resources
& Conservation

Notice of Intent to Appropriate Groundwater

85-2-306, MCA

Form No. 602I (01/2026)

For Department Use Only

Application # _____ Basin _____
Received By _____ Date /Time _____
Fee Received \$ _____ Check # _____
Deposit Receipt # _____
Payor _____
Refund \$ _____ Date _____

1. Filer information: Include any legal co-owners of property per recorded deed. If owned by a Trust, LLC, etc., please specify.

Name(s) _____

Mailing Address _____

City _____ State _____ ZIP _____

Phone Number _____ Email _____

Note: If there are additional owners, complete and attach page 1 of the Additional Information Addendum.

2. Flow rate requirements: Is the proposed groundwater development designed to divert a flow rate of 35 gallons per minute or less? **If no**, this form cannot be filed *because the proposed water use does not qualify for the permit exception. As described under 85-2-306(3)(a)(iii), MCA, the flow rate must be 35 gallons per minute or less.*

Yes No

3. Proposed means of diversion: Mark one means of diversion. *If the means of diversion is an existing well, attach the well log, if available.*

Well
 Proposed Well
 Existing Well (Attach well log or well inspection report, if available)
 Developed Spring
 Groundwater Pit/Pond



4. Proposed point of diversion: Location of the proposed groundwater development.

Physical Address, if available (include city/state/ZIP code):

____ 1/4 ____ 1/4 ____ 1/4 of Section ____ Township ____ N S Range ____ E W

Gov't Lot # ____ County _____ Tract # _____ COS # _____

Subdivision Name _____ Lot _____ Block _____

5. Proposed place of use: Location of the proposed water use. *For additional places of use, complete and attach page 3 of the Additional Information Addendum.*

List the geocode(s) of the proposed place of use:

Is the proposed place of use in the same legal land description as the proposed point of diversion?

Yes No **If no**, enter the legal land description of the proposed place of use below.

Physical Address, if available (include city/state/ZIP code):

____ 1/4 ____ 1/4 ____ 1/4 of Section ____ Township ____ N S Range ____ E W

Gov't Lot # ____ County _____ Tract # _____ COS # _____

Subdivision Name _____ Lot _____ Block _____

Acres (if applicable) _____

6. Proposed purpose and period of use: Mark the proposed purpose(s) and period of use for each purpose.

Unless otherwise specified on this form, DNRC will apply the water use standards as described in ARM 36.12.115 to assign the authorized volume(s).

Domestic

Total Number of Households: _____

Year-round Use: Yes No **If no**, describe in the table below.

Are you applying DNRC volume standard? Yes No **If no**, describe use rate and attach information to support deviation from the standard:

For each household, list the number of bedrooms and period of use in the table below. *For additional households, complete and attach page 2 of the Additional Information Addendum.*

Household	# of Bedrooms	Period of Use	Household	# of Bedrooms	Period of Use
1			4		
2			5		
3			6		



Lawn and garden (do not include land covered by driveways, buildings, or other improvements)

Size of **all** lawn/garden areas: _____ Acres -OR- _____ Length (ft.) x _____ Width (ft.)

April 1 – October 31: Yes No **If no**, from: _____ to _____, inclusive of each year.

Are you applying DNRC volume standard? Yes No **If no**, describe use rate and attach information to support deviation from the standard:

Irrigation

Type of Crop: _____ Total Irrigated Acres: _____

Are you applying DNRC period of use standard based on climatic area, as defined in ARM 36.12.112?

Yes No **If no**, describe period of use and attach information to support deviation from the standard:

Are you applying DNRC volume standard? Yes No **If no**, describe use rate *and attach information to support deviation from the standard*:

Livestock (do not include household pets such as dogs and cats)

Number and Type (e.g., 100 cows and 1 horse):

Year-round Use: Yes No **If no**, from: _____ to _____, inclusive of each year.

Number of stock tanks supplied: _____

Other (e.g., commercial, industrial, mining, etc.)

Describe purpose of use: _____

Gallons Per Day: _____ (See [DNRC Water Calculation Guide](#) for common use rates.)

Year-round Use: Yes No **If no**, from: _____ to _____, inclusive of each year.

7. Proposed water storage: Do you propose to store water as part of your groundwater appropriation? Water storage includes reservoirs, pits, pit-dams, or ponds with a **capacity of 0.1 acre-feet (32,585.1 gallons) or more** (ARM 36.12.113). **If yes**, complete *and attach a Place of Storage Addendum*.

Yes, Place of Storage Addendum attached No

8. Existing groundwater developments: Are there wells, developed springs, or groundwater pits/ponds on your property? **If yes**, please explain the water use, including location, water use purposes and water right numbers, if available. *Submit a map labeled of your property indicating the following information for each diversion: location, distance apart, and water right number, if available. Maps should be labeled Attachment #8 and include north arrow, section, township, and range.*

Yes, map(s) attached No



9. Shared groundwater development: Is the groundwater development for the proposed appropriation used by someone else or for another water right? **If yes**, please explain how the water is used, how the groundwater development is shared, and the DNRC water right number(s) of the other water uses, if available. *If more space is necessary, provide explanation on a separate sheet and label as Attachment #9.*

Note: Upon filing the Notice of Completion of Groundwater Development, the filer will need to have exclusive property rights in the groundwater development works and possessory interest or notice to the person with possessory interest of the point of diversion. 85-2-306(1)(b) and (c), MCA.

Yes No

10. Parcel Information: Is the proposed place of use and/or point of diversion located on a parcel that was subdivided on or after October 17, 2014? **If yes**, attach all Certificates of Survey or final plats dating back to October 17, 2014 and label as Attachment #10.

Yes, document(s) attached No

11. Proposed subdivision: Is the proposed place of use and/or point of diversion located on a parcel that is planned for subdivision? **If yes**, submit the proposed subdivision map(s) and indicate which proposed parcel(s) are associated with this filing. Maps should be labeled Attachment #11 and include location of the proposed point of diversion and place(s) of use, north arrow, section, township, and range.

Yes, map(s) attached No

12. Possessory Interest: Affirm one of the following statements:

- a. I own the property where the water will be put to beneficial use; or,
- b. I have possessory interest in the place of use as evidenced by the attached document(s).

Note: If affirming statement 12.b., provide evidence of possessory interest in the property where the water is to be put to beneficial use in an attachment. Label evidence as Attachment #12.



Signatures: All filers listed in question 1 must sign or the form will be rejected.

Note: For additional signature lines, complete and attach page 4 of the Additional Information Addendum. If signing on behalf of another entity, note your title or legal authority to do so on the line provided.

I DECLARE UNDER PENALTY OF PERJURY AND UNDER THE LAWS OF THE STATE OF MONTANA THAT THE FOREGOING IS TRUE AND CORRECT.

Signature _____ Date _____

Printed Name _____

Title _____

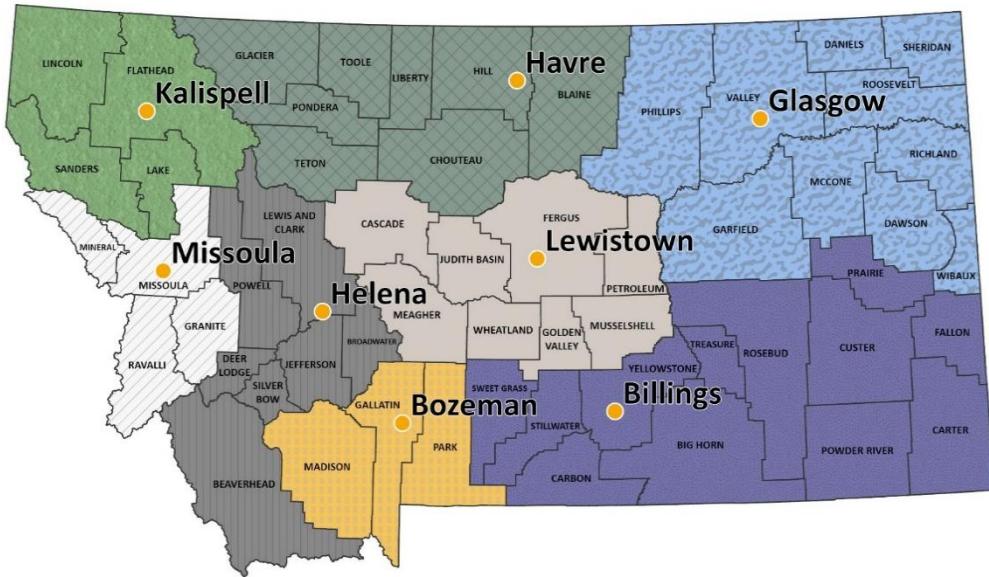
Signature _____ Date _____

Printed Name _____

Title _____



WATER RESOURCES REGIONAL OFFICES



• BILLINGS

Airport Industrial Park, 1371 Rimtop Drive
Billings, MT 59105-9702
PHONE 406-247-4415 FAX 406-247-4416
EMAIL DNRCBillingsWater@mt.gov

Big Horn, Carbon, Carter, Custer, Fallon, Powder
River, Prairie, Rosebud, Stillwater, Sweet Grass,
Treasure, and Yellowstone Counties

• BOZEMAN

2273 Boot Hill Court, Suite 110
Bozeman, MT 59715-7249
PHONE 406-586-3136 FAX 406-587-9726
EMAIL DNRCBozemanWater@mt.gov

Gallatin, Madison, and Park Counties

• GLASGOW

222 6th Street South, P.O. Box 1269
Glasgow, MT 59230-1269
PHONE 406-228-2561
EMAIL DNRCGlasgowWater@mt.gov

Daniels, Dawson, Garfield, McCone, Phillips,
Richland, Roosevelt, Sheridan, Valley, and Wibaux
Counties

• HAVRE

210 6th Avenue, P.O. Box 1828
Havre, MT 59501-1828
PHONE 406-265-5516
EMAIL DNRCHavreWater@mt.gov

Blaine, Chouteau, Glacier, Hill, Liberty, Pondera,
Teton, and Toole Counties

• HELENA

1424 9th Avenue, P.O. Box 201601,
Helena, MT 59620-1601
PHONE 406-444-6999 FAX 406-444-9317
EMAIL DNRCHelenaWater@mt.gov

Beaverhead, Broadwater, Deer Lodge, Jefferson,
Lewis and Clark, Powell, and Silver Bow Counties

• KALISPELL

655 Timberwolf Parkway, Suite 4
Kalispell, MT 59901-1215
PHONE 406-752-2288
EMAIL DNRCKalispellWater@mt.gov

Flathead, Lake, Lincoln, and Sanders Counties

• LEWISTOWN

613 Northeast Main Street, Suite E
Lewistown, MT 59457-2020
PHONE 406-538-7459
EMAIL DNRCLewistownWater@mt.gov

Cascade, Fergus, Golden Valley, Judith Basin,
Meagher, Musselshell, Petroleum, and Wheatland
Counties

• MISSOULA

2705 Spurgin Road Building C, P.O. Box 5004
Missoula, MT 59806-5004
PHONE 406-721-4284 FAX 406-542-5899
EMAIL DNRCMissoulaWater@mt.gov

Granite, Mineral, Missoula, and Ravalli Counties