



**NORTHERN ROCKIES COORDINATING GROUP (NRCG)  
 NWCG STANDARDS FOR INTERAGENCY INCIDENT BUSINESS MANAGEMENT  
 SUPPLEMENT**

**CHAPTER 70 – CLAIMS**

**Supplement No:** NR-2023-7

**Effective Date:** April 1, 2023

**Duration:** Effective until superseded or removed

**Approved:**  
*/s/ Rich Cowger*  
**RICH COWGER**  
**Chair**

**Posting Instructions:** Post by document, remove entire document, and replace with this supplement. Retain this transmittal as first page of document.

<b>New Document</b>	NR-2023-7	2 Pages
<b>Superseded Document(s) by Issuance Number and Effective Date</b>	NR-2022-7 (4/01/2022)	2 Pages

**Digest:**

- Added federal claims guidance.

## 1 STATE CLAIMS FILING

2 **State of Montana Claims.** Claims arising under the jurisdiction of the State of Montana are  
3 negotiated by the responsible line officer or his or her designee, who must be on the DNRC  
4 Approved Signers List. For information on handling claims against the DNRC, see the 300-  
5 Incident Business Management Manual, Chapter 370, Claims Against the State of Montana,  
6 found at: <https://dnrc.mt.gov/Forestry/Wildfire/agreements-plans-guides>, under DNRC Manuals  
7 or contact the Forestry Division Office: Forestry/Trust Lands Division, Department of Natural  
8 Resources and Conservation, 2705 Spurgin Road, Missoula, Montana 59804; office phone: (406)  
9 542-4300.

10 **State of Idaho Claims.** Settlements arising under the jurisdiction of the State of Idaho must be  
11 submitted in writing to the IDL host agency. The IDL host agency will submit the claim  
12 documentation to the Fire Business Program Manager, Bureau of Fire Management, who may  
13 settle the claim or forward it to Risk Management for final determination. Claims may also be  
14 submitted in writing to the Fire Business Program Manager, Bureau of Fire Management, 3284  
15 West Industrial Loop, Coeur d'Alene, ID 83815-6021; office phone: (208) 769-1525.

16 **State of North Dakota Claims.** Claims against the state must be made in writing to the Director  
17 of Office of Management and Budget. The claim must be filed within 180 days of when the  
18 alleged incident was discovered or reasonably should have been discovered. Claim forms may be  
19 requested from the Office of Management and Budget, 600 East Boulevard Avenue, Department  
20 110, Bismarck, ND 58505-0400; phone: (701) 328-4904.

21 **State of South Dakota Claims.** Although a small portion of South Dakota is in the Northern  
22 Rockies Geographic Area, the majority of the state is within the Rocky Mountain Geographic  
23 Area; therefore, all South Dakota information is linked to the Rocky Mountain Incident Business  
24 website at: [https://gacc.nifc.gov/rmcc/incident\\_busn\\_management.php](https://gacc.nifc.gov/rmcc/incident_busn_management.php).

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## 26 FEDERAL CLAIMS FILING

27 **Federal Agency Claims.** Claims arising under the jurisdiction of any federal agency within the  
28 Northern Rockies, are adjudicated according to agency specific policy. For information on  
29 handling claims, reference the local unit's Incident Business Operating Guidelines (IBOG) or  
30 contact the unit Incident Business Specialist.