

CONTRACTOR PERFORMANCE RATING (May 2020)

Contractor/Company Name	Resource Type and Equipment ID (Engine/Dozer/Water Tender/etc.)	Fire Name and Number
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Agreement Number	Equipment Resource Order #	Dates covered by this evaluation
Contracting Officer Name		

Evaluation Form Instruction: The intent of this form is to communicate information from the incident to contracting officers, contracting officer representatives and administrators. Please ensure that contact information is correct and **LEGIBLE** so that follow up communication is possible, when needed. This form is available for use by any government representative that interacts with vendors (IE: fire line supervisors, dispatchers, finance sections, inspectors, etc.)

In Summary:

- ✓ Check either SATISFACTORY or UNSATISFACTORY for each question.
- ✓ Use the space allowed to provide a short synopsis or bullet-points, as needed. A narrative/justification is **not** necessary for vendors that were rated Satisfactory in all categories on this evaluation. Additional pages can be used as need.

Quality of Service: Was the Vendor's *Quality of Service* (knowledge of the job, physical condition of personnel, attitude, decisions under stress, initiative, use of safe practices, crew organization, performance of resource, equipment organization/reliability, and supervisory performance) satisfactory on this incident?

SATISFACTORY UNSATISFACTORY

Narrative/justification:

Timeliness: Did the Contractor arrive when instructed and complete assigned work in a timely and satisfactory manner while on the incident?

SATISFACTORY UNSATISFACTORY

Narrative/justification:

Business Relations: Did the Contractor complete administrative work as required (IE: check in, finance and demob) and conduct themselves in a professional and satisfactory manner while on the incident?

SATISFACTORY UNSATISFACTORY

Narrative/justification:

Rated by (Government signature):	Home Unit Phone Number and Address:	Date:
Printed Name / Position on Incident:		

Contractor Comments:

Resource Operator/Lead (Signature):	Printed Name: Phone Number:	Date:
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