

Reporting

Grass Commission

GCC Mods for FY 25

Row Labels	3045 GRASS CONS COMMISSION	Grand Total		
61000 Personal Services	\$	13,237.00	\$ 13,237.00	66,971
61100 Salaries	\$	8,284.00	\$ 8,284.00	49,608
61400 Employee Benefit	\$	4,953.00	\$ 4,953.00	17,363
62000 Operating Expenses	\$	126,763.00	\$ 126,763.00	73,029
62100 Other Services	\$	48,574.00	\$ 48,574.00	53629
62200 Supplies & Materials	\$	3,000.00	\$ 3,000.00	3000
62300 Communication	\$	4,000.00	\$ 4,000.00	4000
62400 Travel	\$	10,000.00	\$ 10,000.00	10000
62800 Other Expenses	\$	61,189.00	\$ 61,189.00	2400
Grand Total	\$	140,000.00	\$ 140,000.00	
01100 General Fund	\$	110,000.00	\$ 110,000.00	
540H1 CARDD - HB2	\$	110,000.00	\$ 110,000.00	
02433 Grazing District Fees	\$	30,000.00	\$ 30,000.00	
540H1 CARDD - HB2	\$	30,000.00	\$ 30,000.00	
Grand Total	\$	140,000.00	\$ 140,000.00	

- <---- GCC to add (Contracted Services)
- <---- GCC to add (supplies)
- <---- GCC to add (phones, network charges, etc.)
- <---- GCC to Add (Commisioner + Employee Travel)
- <---- GCC to add (Rent - this will become rent 62500)

	FY25 Hourly rate	FY 25 Salary (.75 FTE)	Benefits (35%)
Sandra Salary and Benefits	31.8	49,608	17,363

Total Personal Services FY25

66,971

Operating Remaining

73,029

MEMORANDUM OF AGREEMENT
BETWEEN
MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION –
CONSERVATION AND RESOURCE DEVELOPMENT DIVISION
AND
MONTANA GRASS CONSERVATION COMMISSION
AND
MONTANA STATE LIBRARY - MONTANA NATURAL HERITAGE PROGRAM

1. PARTIES

The parties to this Agreement are the Montana Department of Natural Resources and Conservation (DNRC) – Conservation and Resource Development Division (CARDD), the Montana Grass Conservation Commission (MGCC), and Montana Natural Heritage Program (MTNHP) of the Montana State Library (MSL).

2. PURPOSE

The purpose of this Agreement is for the MTNHP to create a story map for the MGCC that provides easy access to spatial and tabular data and associated background information on Taylor Grazing Act District Boundaries, State Cooperative Grazing Districts, grazing allotments, land utilization lands under the Bankhead-Jones Act and other ancillary map information such as county, cadastral, land stewardship boundaries, roads, and streams; including digitization of State Cooperative Grazing District Boundaries from legal descriptions provided to MSL-MTNHP. This information will assist state and federal agencies and grazing lease holders with coordination of natural resource management actions on grazing allotments across Montana.

3. BACKGROUND

Montana Department of Natural Resources and Conservation – Conservation and Resource Development Division and Montana Grass Conservation Commission

The mission of the Montana Department of Natural Resources and Conservation is to help ensure that Montana's land and water resources provide benefits for present and future generations. The Conservation and Resource Development Division provides financial and technical assistance to local governments, state agencies and private citizens for conservation, development, protection, and management of the state's natural resources. The Division has five administratively attached councils and commissions, including the Montana Grass Conservation Commission (MGCC) which is a governor-appointed board whose mission is to conserve, protect, restore, and facilitate the proper utilization of grass, forage, and range resources in the state of Montana. The DNRC-CARDD, the MGCC, and other agencies and organizations use and interpret information centralized and developed by MSL-MTNHP to preserve and enhance the environment of the State of Montana through financial and technical assistance for conservation, resource development, protection, and management of the State's natural resources (e.g., MCA 76-12 to 16).

Montana Natural Heritage Program

MTNHP was established by the Montana State Legislature in 1983 as part of the MSL's Natural Resource Information System and charged with statutory responsibility for the acquisition, storage, and retrieval of information documenting Montana's flora, fauna, and biological communities (MCA 90-15-102). It now serves as the state's centralized source for information on the status, distribution, and ecology of our native species and habitats, emphasizing those of conservation concern, as well as invasive species information to inform environmental review, permitting, and planning processes.

4. PROVISIONS/SCOPE OF WORK

- a. MSL-MTNHP Obligations. For the period of June 1, 2024 to June 30, 2025, MSL-MTNHP shall:
 - i. Create a story map for the MGCC that provides easy access to spatial and tabular data and associated background information on Taylor Grazing Act District Boundaries, State Cooperative Grazing Districts, grazing allotments, land utilization lands under the Bankhead-Jones Act and other ancillary map information such as county, cadastral, land stewardship boundaries, roads, and streams and place any layers that are not otherwise easily accessible on the Montana Geographic Information Data List.
 - ii. Create a digital layer of Montana State Cooperative Grazing District boundary information for use in a geographic information system from a general map or from legal descriptive information that is provided to MSL-MTNHP by DNRC-CARDD and the MGCC and post it on the Montana Geographic Information Data List if boundaries are of suitable accuracy.

5. CONSIDERATION/PAYMENT

- a. In consideration of the services to be provided pursuant to Section (4)(a), DNRC-CARDD/MGCC agrees to pay MSL a maximum of \$18,000 for the following deliverables:
 - i. A digital layer of Montana State Cooperative Grazing District boundary information compatible with posting on the Montana Geographic Information Data List if suitably accurate information is provided by DNRC-CARDD or MGCC – a maximum of \$11,000.
 - ii. A story map providing easy access to spatial and tabular data and associated background information to assist management of grazing lands and placement of any data layers that are not otherwise easily accessible on the Montana Geographic Information Data List – a maximum of \$7,000.
- b. Payment shall be made upon receipt of quarterly or final invoices from MSL for fully completed or partially completed deliverables.

6. POINTS OF CONTACT

- a. MSL-MTNHP:
Bryce Maxell
Montana Natural Heritage Program Coordinator

1201 11th Avenue
Helena, MT 59620
bmaxell@mt.gov
(406) 444-3989

b. DNRC-CARDD
Mark Bostrom
CARDD Administrator
1539 11th Avenue
P.O. Box 201601
Helena, MT 59620-1601
mbostrom2@mt.gov
(406) 444-9708

c. MGCC
Sandra Brown
Executive Secretary
P.O. Box 622
Terry, MT
59349
sandra.brown@mt.gov
(406) 635-5868

7. EFFECTIVE DATE

The terms of this Agreement will become effective on the date the Agreement is signed by all parties.

8. MODIFICATION

This Agreement may be modified only upon the mutual written consent of all parties.

9. TERMINATION

The terms of this Agreement will remain in effect to June 30, 2025. The Agreement may be extended by mutual written agreement of the parties. Any party may terminate this Agreement upon 30 days written notice to the other party.

10. APPROVAL

The signatories agree to implement the provisions of this Agreement within the constraints of funding and availability of personnel. In addition, nothing in this Agreement is intended to supersede any laws, regulations, or directives by which the signatories must legally abide.

11. SIGNATURES

We, the undersigned designated officials, do hereby approve this Memorandum of Agreement and execute it as of the last date written below.

APPROVED BY:

Montana Department of Natural Resources and Conservation

Mark Bostrom

Mark Bostrom, CARDD Administrator

DATE: 06/25/2024

Montana Grass Conservation Commission

Rich Stuker, Chair MGCC

DATE: _____

MONTANA STATE LIBRARY

Jennie Stapp, Montana State Librarian

DATE: _____