



CONSERVATION AND RESOURCE DEVELOPMENT DIVISION

Renewable Resource Grant Program - RRG

Use this Worksheet as a Guide

Proposals must be submitted online in Submittable. This document depicts the application and is intended as a worksheet. DNRC recommends applicants use this worksheet to compose their proposal and collect supporting documentation in advance of submitting a proposal online.

RRG TECHNICAL ASSISTANCE APPLICATION WORKSHEET

The pages that follow show the application form as it will appear in Submittable

DNRC will primarily communicate with all applicants through Submittable, DNRC's grant management platform. **The applicant MUST hold the primary Submittable account to enable direct communication with DNRC. The applicant can then add "Collaborators" to an application to view and edit the application form.**

- Find help with adding "[Collaborators](#)" in Submittable

Renewable Resource Technical Assistance Overview

The Technical Assistance Program was designed to assist local governments that do not have an established relationship with a professional engineering firm or have not been successful in applying for DNRC planning grant funds in a prior biennium. This technical assistance opportunity must result in the submission of a DNRC Renewable Resource Planning Grant Application.

Key Points

- Eligible Applicants: Local governments, including cities, counties, other political subdivisions, tribal governments in Montana, or divisions of state government.
- Eligible Projects: Applications for technical assistance should surround the same eligible project types included in the Renewable Resource Program opportunities. Eligible funding types are specified in [MCA 85-1-602](#).
- For more information see the [Technical Assistance Guidance](#).

Application Title (required)

Application title format: Local Government + Project Type + Technical Assistance

Example: Miles City Wastewater Technical Assistance

Helena Valley Irrigation District Irrigation Technical Assistance

- ☐ I understand I am requesting Technical Assistance with applying for a Planning Grant. This is NOT a Planning Grant Application (required)

DNRC will evaluate requests from local governments for technical assistance based on demonstrated need. DNRC will prioritize requests for Technical Assistance from local governments who do not have an established relationship with an engineering firm, or those who have not been successful in applying for DNRC planning grants in the last two years. If approved, DNRC will assign a contracted technical services provider to assist the local government with a DNRC Renewable Resource Planning Grant Application. Technical service providers are contracted directly with DNRC and assigned at random as local government requests are approved.

Eligible Applicants

Eligible applicants include any division of state government, tribal government, or other county, city, or local political subdivision [MCA 85-1-605](#). These governmental entities have included:

- Cities, towns, counties, water and/or sewer districts, conservation districts, irrigation districts, school districts and universities, regional water authority, state agencies, and tribal governments
- Private or non-profit entities are NOT ELIGIBLE for funding but may partner with a local government to submit an application if the project aligns with the sponsor's organization.

Government Entity Name (required)

Local Government ([MCA 85-1-605](#)) applying for DNRC Technical Assistance. Local governments must be registered with MT Secretary of State. <https://sosmt.gov/>

For a county, use the full county name: Lewis and Clark County.

*For cities and towns, use Fort Benton, or Great Falls. **DO NOT use Town of ... or City of...***

For other local government entities, use the FULL legally registered name of the entity, for example, Elliston Elementary School District, Valley County Conservation District, Greenfields Irrigation District, Billings Bench Water Users Association, Dry-Redwater Regional Water Authority.

System Name: (required)

Example: Blue Cloud WSD Wastewater System, Swan Valley Irrigation District, Smith Creek Watershed

Local Government Type: (required)

- ☐ City
- ☐ Town
- ☐ County
- ☐ Tribal Government
- ☐ Conservation District
- ☐ Irrigation District
- ☐ School District or University
- ☐ Regional Water Authority
- ☐ State Agency
- ☐ Water and/or Sewer District

County Name (required)

Project Contact Information

Identify individuals working on this project.

Authorized Representative Name

First Name (required)

Last Name (required)

The person authorized to enter into an agreement with the DNRC for the proposed project. Example: mayor, county commission chair, board chair, district supervisor, etc.)

Authorized Representative Title (required)

Authorized Representative Email (required)

Authorized Representative Phone (required)

Primary Staff Contact Information (Person from Applicant Entity) (required)

The primary staff contact is the person who works for the applicant entity and will act as our main point of contact for the Technical Assistance Opportunity. Include: First Name, Last name, Title, phone number, and email address.

Applicant Address (required)

Country (required)

Address (required)

Address Line 2

City (required)

State, Province, or Region (required)

Zip or Postal Code (required)

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Use the official mailing address for the government entity (headquarters).

Technical Assistance Need

Eligible Project Type: (required)

- ☐ Infrastructure (Water, Wastewater, and Stormwater)
- ☐ Irrigation/Resource Services
- ☐ Watershed

BRANCH: If selected “Infrastructure (Water, Wastewater, and Stormwater)” - Do you need planning assistance with drinking water, wastewater, stormwater or other? Please describe the problem that this planning document will address. (required)

Examples of infrastructure related problems:

Drinking water systems issues such as water contaminates, improper water flow, etc. Wastewater system issues may consist of storage or sanitation issues, capacity problems. Stormwater issues include leaching or improper dispersal of discharge.

BRANCH: If selected “Irrigation/Resource Services” - Please describe the irrigation problem by addressing the specific area of concern and how it relates to the irrigation system as a whole. (required)

Example: The canal system is losing unknown volumes of water through infiltration which reduces the amount of water delivered to crops.

BRANCH: If selected “Watershed” - Do you need assistance applying for a Watershed Restoration Plan or a Watershed Restoration Project Plan? Please describe the specific watershed, waterbody and impacts that the planning document will need to address. (required)

Watershed Restoration Plans (WRPs) are a means of charting a path to improved water quality. [Nonpoint Source Program | Montana DEQ \(mt.gov\)](#)

Watershed Restoration Project Plans address a specific aspect of the watershed which is causing harm to the resources of the system. This type of plan addresses the specific problem to improve the system.

Participating Engineering Firms

DNRC has a predetermined list of engineering firms who have agreed to participate in the program. While pairings will be made based on project compatibility and other factors you may indicate if you have a preference of firm to work with.

Engineering Firms (Choose up to 3 or indicate No Preference) (required)

- ☐ ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES, INC.
- ☐ ALLIED ENGINEERING SERVICES, INC.
- ☐ CONFLUENCE CONSULTING, INC.
- ☐ GREAT WEST ENGINEERING, INC.
- ☐ HYDROMETRICS, INC.
- ☐ HYDROSOLUTIONS, INC.
- ☐ MORRISON-MAIERLE, INC.
- ☐ NCI ENGINEERING COMPANY
- ☐ NORTH WIND PORTAGE, INC.
- ☐ OLYMPUS TECHNICAL SERVICES, INC.
- ☐ PERFORMANCE ENGINEERING & CONSULTING, PLLC
- ☐ ROBERT PECCIA & ASSOCIATES
- ☐ TETRA TECH, INC.
- ☐ WATER & ENVIRONMENTAL TECHNOLOGIES, INC.
- ☐ WWC ENGINEERING
- ☐ No Preference

Does your local government have an active professional services contract with a firm to provide infrastructure, irrigation, or watershed planning and design? (required)

- ☐ Yes
☐ No
☐ Unsure

BRANCH: If selected "Yes" - Engineering Firm Name and Primary Contact (Name and email address).

Has your community received a DNRC Renewable Resources Planning Grant in the last two years? (required)

- ☐ Yes
☐ No

DNRC will give preference to local governments that have not received a planning grant in the last two years however, all local governments may apply.

BRANCH: If yes, please describe the planning effort that you were previously awarded funds for. (required)

Describe the planning effort you pursued and when this planning effort was completed. If you know the DNRC grant number for this previously awarded project, please add this.

Example: In 2024 Example Town was awarded DNRC Planning Grant funds to complete a Preliminary Engineering Report for the Wastewater System. The PER was completed in March 2025. The DNRC grant agreement number was RPG-XX-XXX.

Other Relevant Documents (optional):

Choose File

Applicants may upload any other relevant documents to this application that provide context for or reference the need for Technical Assistance.

- ☐ I understand DNRC will assign an engineering firm to work with our local government and that payment will be made directly between DNRC and the engineering upon the submission of a planning grant. DNRC will NOT reimburse the applicant (government entity) for contracted services firm. (required)
- ☐ I certify that the information and the statements in this application are true, complete, and accurate to the best of my knowledge. I certify that the project or activity as described in this application complies with all applicable state, local and federal laws and regulations. (required)
- ☐ By submitting this application, I certify that I have knowledge of and understand the content of this application and that I am fully authorized to apply to the DNRC for Technical Assistance as a representative of the applicant. (required)

Save Draft

Submit Form

Proposals must be submitted online through Submittable, DNRC's grant management platform: <https://grants.dnrc.mt.gov>