

**CONSERVATION DISTRICT WATER USER  
ANNUAL STATUS REPORT**

§85-2-316, MCA  
**Form No. 103** (Revised 07/2024)

**For Conservation District Use Only**

Date Received \_\_\_\_\_  
Time Received \_\_\_\_\_  
Fee Received \_\_\_\_\_  
Received By \_\_\_\_\_

**When to use this form:**

- Use this form to notify the Conservation District of the annual water usage for the approved Reserved Water Use Authorization.

**Filing Fee:**

- Contact the Conservation District for the filing fee schedule.

**Important Information:**

- There are **two pages** to this form.
- Complete and submit Form 103 to the Conservation District by November 15 annually to report if water was used under the Authorization or not. If used, report how much.
- If the infrastructure for the use of the water has not been completed, give details of progress toward completion and if an extension of time is required. If so, fill out and submit Application for Extension of Time, Form 108, to the Conservation District.

Conservation District Name: \_\_\_\_\_

CD Water Reservation No. \_\_\_\_\_ Water Use Authorization No. \_\_\_\_\_

1. Authorization Holder Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

2. Reserved Water Use for calendar year: \_\_\_\_\_

3. Period of Use	Volume Use/Acre-Ft	Acres Served
Month/Day _____ to Month/Day _____	_____	_____
Month/Day _____ to Month/Day _____	_____	_____
Month/Day _____ to Month/Day _____	_____	_____
Month/Day _____ to Month/Day _____	_____	_____

4. Total volume used: \_\_\_\_\_ acre-ft

5. Maximum diversion rate: \_\_\_\_\_ cubic ft per second (CFS)

6. Total acres served: \_\_\_\_\_

7. Measurement method: \_\_\_\_\_

- 8. Please attach yearly records maintained on the system and calculations used to determine “volume used.”
  
- 9. If the water wasn’t used, explain why.
  
  
  
  
  
  
  
  
  
  
- 10. Have there been any modifications to your Reserved Water Use Authorization infrastructure this year?
  
  
  
  
  
  
  
  
  
  
- 11. If the project has not been completed, what progress has been made toward completing the project?
  
  
  
  
  
  
  
  
  
  
- 12. Deadline for completion of project is (see authorization for details): \_\_\_\_\_
  
- 13. Will an extension of time for completion be needed?                    \_\_\_ Yes                    \_\_\_ No

If yes, please fill out Application for Extension of Time, Form 108.

*The information provided for this application is to the best of my knowledge true and correct. I have possessory interest, or the written consent of the person with the possessory interest, in the property where the water is to be put to beneficial use.*

*I declare under penalty of perjury and under the laws of the State of Montana that the foregoing is true and correct.*

\_\_\_\_\_  
Authorization Holder Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorization Holder Signature

\_\_\_\_\_  
Date