

Conservation District (CDA) Administrative Grant Application
FY 2024 (JULY 1, 2023 – JUNE 30, 2024)



The purpose of the CDA grant program is to provide funding to conservation districts that do not have adequate funds to cover basic operation costs, such as administrative salaries, office supplies, communications, and insurance. In order to be eligible, conservation districts must:

- (1) Have levied the maximum mill levy allowed for FY 2024;
- (2) Have a need for additional funds for general operation of the conservation district; and
- (3) Report budget expenses from FY 2023.

To apply, applicants need to [create a Submittable account](#), complete a short questionnaire, and attach completed application, and budget spreadsheet form. Click [here](#) to apply.

*In order for DNRC to determine need, all sources of income, assets, and expenses will be considered. Districts with the most limited resources will be given priority for funding. **Applications are due Friday, April 28, 2023, by 5 p.m.***

Conservation District Name: _____

Has your district levied the maximum mill levy allowed for current fiscal year?

No ___ Yes ___ Amt. of Mills \$ _____ Value of one Mill \$ _____ Total Amt. of Mill Levy Revenue \$ _____

Has your district levied a permissive mill levy for the current fiscal year?

No ___ Yes ___ Total Amount of Permissive Mill Levy \$ _____

County Commissioner, Treasurer, or Clerk and Recorder Signature

Date

Total estimated cost of district operating expenses for FY 2024 \$ _____ Total grant requested \$ _____

If your computer was identified as being required to be updated to meet NRCS computer specifications, do you anticipate a need for funding for a new computer in FY 2024? Yes ___ No ___

I certify that the information provided in this application are true, complete, and accurate to the best of my knowledge, and that the application was approved for submission by the district board of supervisors at its board meeting on _____ (*meeting date*). By my signature below, I certify that I have knowledge of and understand the content of this application and that I am fully authorized to apply to DNRC for the grant specified in the submitted materials.

District Chairman

Date