

D. DOCUMENTATION OF THE SALES OR LEASES DETAILED IN SECTION C

You must supply documentation that details the sales or leases detailed in section C. The documentation must include a description how much water is being sold or leased, a location of what water is being sold or leased, a date of the sale or lease, and signatures of all parties that were involved in the sale or lease. Other details contained in the submitted document may be blocked out. Attach the documentation and submit it with this reporting form.

E. AMOUNTS AVAILABLE AFTER SALES AND LEASES DETAILED ABOVE

(These are the amounts still available to be changed)

Flow rate remaining for change (CFS or GPM) <i>(Enter the flow rate in B minus the flow rate(s) in C)</i>	
Diverted volume remaining for change (AF) <i>(Enter the diverted volume in B minus the diverted volume(s) in C)</i>	
Consumptive volume remaining for change (AF) <i>(Enter the the consumptive volume in B minus the consumptive volume(s) in C)</i>	
Irrigated acreage remaining for change <i>(Enter the irrigated acres in B minus the irrigated acres in C) (If you do not have irrigated acres enter NA)</i>	

NOTES ABOUT THIS REPORTING FORM

- This report is required to be submitted to the Department of Natural Resources and Conservation within 30 days each time a portion of a water right change for marketing or mitigation is sold or leased.
- Please note that if you have changed water to the purpose of mitigation or AR you will need to complete a 641 Form (DNRC Ownership Update Divided Interest) in order to properly divide the interests in the water.
- After receiving a 641 Form the Water Rights database will reflect the amounts that have been sold or leased and the amount remaining for sale or lease under your change authorization.
- During the change authorization completion period and prior to the final completion date, an appropriator may continue to use the appropriation right for any authorized beneficial use provided that proportionate amounts of the appropriation right are retired as the mitigation or aquifer recharge beneficial use is perfected.
- For a water right that retains the original beneficial uses, the flow rate and volume of water allowed at the point of diversion must be equal to the historical flow rate and volume used for those beneficial uses minus the amount that was sold or leased for mitigation or aquifer recharge.
- If the full amount of the water right is not sold or leased as mitigation or aquifer recharge by the completion date, the water right will reflect the beneficial uses authorized prior to the change approval minus the amounts already marketed.

REPORT INSTRUCTION DETAILS

- **Section A:**
Enter the information pertaining to your water right change authorization. This information can be obtained from the change authorization document.
- **Section B:**
Enter the amounts that were still available to sell or lease prior to this sale/lease. These values will be the same as in Section A if you have not sold or leased any water. If you have sold or leased water for aquifer recharge or mitigation the values will be the difference between what you were originally granted and what you have already sold or leased.
- **Section C:**
Describe what and where you sold or leased water for aquifer recharge or mitigation. You can add more sheets as necessary to better describe the sales or leases which have been completed within the last 30 days.
- **Section D:**
Supply the documentation that details the sales or leases detailed in section C. The documentation must describe how much water was sold or leased, the place of use where the sold or leased water will be used, the date of the sale or lease, and signatures from all parties that were involved in the sale or lease. All water right records are public information. Therefore, except for the required information, you may block out information that you do not want to be seen by others.
- **Section E:**
Enter the values that remain for future sales or leases. Be sure the amount reflects the sales or leases, including this one. The remaining values are the amounts that you will be able to sell or lease in the future prior to the final completion deadline for the water right change.