



## DNRC OWNERSHIP UPDATE EXEMPT (RESERVED) / SEVERED WATER RIGHT

**The deed or other recorded instrument must show that the water right is no longer appurtenant to the property.  
MCA § 85-2-424**

If the *ownership interest* in the water right is being divided, complete a Form 641 Divided Interest form instead.

Complete one form for each water right that will be exempted (reserved) / severed. Contact your local DNRC Water Resources Regional Office if you have any questions.

**Filing Fee \$50.00**

**FOR DEPARTMENT USE ONLY**

Rec'd Date \_\_\_\_\_  
 Rec'd By \_\_\_\_\_  
 Fee Rec'd \$ \_\_\_\_\_ Check No. \_\_\_\_\_  
 Payor \_\_\_\_\_  
 Refund \$ \_\_\_\_\_ Date \_\_\_\_\_  
 Deposit Receipt # \_\_\_\_\_  
 OUID # \_\_\_\_\_

**IMPORTANT NOTE**

By severing a water right, it has been severed from the historic place of use and is no longer appurtenant to that property. A severed water right will require a change authorization in order to use the water right in a manner inconsistent with historical practices. Contact your local DNRC Water Resources Regional Office if you have questions concerning the continued use of the water right being severed.

1. **WATER RIGHT BEING EXEMPTED (RESERVED) / SEVERED** \_\_\_\_\_

2. **DNRC WATER RIGHT OWNER OF RECORD** \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

3. **WATER RIGHT OWNER (IF DIFFERENT)** \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

4. **WHO SHOULD DNRC CONTACT WITH QUESTIONS?**

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

5.  **ATTACH A COPY OF A DEED OR OTHER RECORDED INSTRUMENT SHOWING THAT THE WATER RIGHT IS NO LONGER APPURTENANT TO THE PROPERTY. IF OWNERSHIP OF WATER RIGHT IS NOT CURRENT, PROVIDE CHAIN OF TITLE FROM DNRC RECORD OWNER TO THE CURRENT OWNER.**

6. **PROVIDE A MAP**

An aerial photo is preferred. You may also use a scaled map, county plat or quad map showing township and range, section corners, and a north arrow. Be sure to indicate the point of diversion and place of use. If this is a partial sever/exemption indicate which part of the place of use is exempted (reserved) / severed and which part is owned by whom.

7. **PLACE OF USE BEING EXEMPTED (RESERVED) / SEVERED**      **Entire Water Right?**    Y    N

\_\_\_\_\_ acres        1/4        1/4        1/4   Sec \_\_\_\_\_   TWP \_\_\_\_\_    N    S   RGE \_\_\_\_\_    E    W

\_\_\_\_\_ acres        1/4        1/4        1/4   Sec \_\_\_\_\_   TWP \_\_\_\_\_    N    S   RGE \_\_\_\_\_    E    W

\_\_\_\_\_ acres        1/4        1/4        1/4   Sec \_\_\_\_\_   TWP \_\_\_\_\_    N    S   RGE \_\_\_\_\_    E    W

Lot/Tract \_\_\_\_\_   Block \_\_\_\_\_   Subdivision Name \_\_\_\_\_

COS \_\_\_\_\_   Gov't Lot \_\_\_\_\_   County \_\_\_\_\_

Geocodes(s) \_\_\_\_\_

8. **PLEASE INITIAL THE FOLLOWING INDICATING THAT YOU HAVE READ AND UNDERSTAND EACH STATEMENT.**

\_\_\_\_\_ Any continued use of this water right must remain consistent with historic practices.

\_\_\_\_\_ If you have plans to change any portion of this water right, you must contact DNRC and receive a Change Authorization prior to changing the water use.

\_\_\_\_\_ The flow rate used may not exceed the claimed / permitted flow rate at any time.

9. **WATER RIGHT OWNER SIGNATURE**

I DECLARE UNDER PENALTY OF PERJURY AND UNDER THE LAWS OF THE STATE OF MONTANA THAT THE FOREGOING IS TRUE AND CORRECT.

Printed Name \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_

**WATER RESOURCES OFFICES**

<p><b>BILLINGS:</b>      AIRPORT INDUSTRIAL PARK, 1371 RIMTOP DR., BILLINGS MT 59105-1978 PHONE: 406-247-4415   FAX: 406-247-4416 SERVING: Big Horn, Carbon, Carter, Custer, Fallon, Powder River, Prairie, Rosebud, Stillwater, Sweet Grass, Treasure, and Yellowstone Counties</p>	<p><b>HELENA:</b>      1424 9TH AVENUE, PO BOX 201601, HELENA MT 59620-1601 PHONE: 406-444-6999   FAX: 406-444-9317 SERVING: Beaverhead, Broadwater, Deer Lodge, Jefferson, Lewis and Clark, Powell, and Silver Bow Counties</p>
<p><b>BOZEMAN:</b>      2273 BOOT HILL COURT, SUITE 110, BOZEMAN MT 59715 PHONE: 406-586-3136   FAX: 406-587-9726 SERVING: Gallatin, Madison, and Park Counties</p>	<p><b>KALISPELL:</b>      655 TIMBERWOLF PARKWAY, SUITE 4, KALISPELL MT 59901-1215 PHONE: 406-752-2288   FAX: 406-752-2843 SERVING: Flathead, Lake, Lincoln, and Sanders Counties</p>
<p><b>GLASGOW:</b>      222 6TH STREET SOUTH, PO BOX 1269, GLASGOW MT 59230-1269 PHONE: 406-228-2561   FAX: 406-228-8706 SERVING: Daniels, Dawson, Garfield, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley, and Wibaux Counties</p>	<p><b>LEWISTOWN:</b>      613 NORTHEAST MAIN ST., SUITE E, LEWISTOWN MT 59457-2020 PHONE: 406-538-7459   FAX: 406-538-7089 SERVING: Cascade, Fergus, Golden Valley, Judith Basin, Meagher, Musselshell, Petroleum, and Wheatland Counties</p>
<p><b>HAVRE:</b>      210 6TH AVENUE, PO BOX 1828, HAVRE MT 59501-1828 PHONE: 406-265-5516   FAX: 406-265-2225 SERVING: Blaine, Chouteau, Glacier, Hill, Liberty, Pondera, Teton, and Toole Counties</p>	<p><b>MISSOULA:</b>      2705 SPURGIN ROAD. BLDG. C, PO BOX 5004, MISSOULA MT 59806-5004 PHONE: 406-721-4284   FAX: 406-542-5899 SERVING: Granite, Mineral, Missoula, and Ravalli Counties</p>

**MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION**  
**Water Resources Division - Water Rights Bureau**  
 WEBSITE: <http://dnrc.mt.gov/wrd/>