

DNRC OWNERSHIP UPDATE INFORMATION

IMPORTANT INFORMATION

- If you do not attach copies of the full recorded chain of conveyance from the DNRC record owner to the new / current property / water right owner, DNRC cannot process the form. **Example:** Owner A files a water right and sells property to owner B but does not update the ownership of the water right. Owner B sells property to owner C who finds and attempts to update ownership of the water right. DNRC needs recorded conveyance documents from A to B and B to C because A is still listed in DNRC records.
- Do not file this form if only a portion of the seller's interest of the water right is being transferred. Complete and file Form 641 DNRC Ownership Update Divided Interest.
- Do not file this form if you are severing a water right. Complete and file Form 642 DNRC Ownership Update Exempt (Reserved) / Severed Water Right.
- Do not file this form if your only use of water is from an irrigation district, municipal system, water users' association, or other public water supply.
- If the sale is on a Contract for Deed, the seller will remain listed as a co-owner of the water right until the contract is satisfied.

IF YOU HAVE QUESTIONS, CONTACT YOUR LOCAL WATER RESOURCES REGIONAL OFFICE.

BILLINGS

Airport Business Park
1371 Rimtop Dr.
Billings, MT 59105
406-247-4415

Big Horn, Carbon, Carter, Custer, Fallon, Powder River, Prairie, Rosebud, Stillwater, Sweet Grass, Treasure, & Yellowstone Counties

HELENA

1424 9th Ave
PO Box 201601
Helena, MT 59620
406-444-6999

Beaverhead, Broadwater, Deer Lodge, Jefferson, Lewis & Clark, Powell, & Silver Bow Counties

BOZEMAN

2273 Boot Hill Court, Suite 110
Bozeman, MT 59715
406-586-3136

Gallatin, Madison, & Park Counties

KALISPELL

655 Timberwolf Parkway, Suite 4
Kalispell, MT 59901-1215
406-752-2288

Flathead, Lake, Lincoln, & Sanders Counties

GLASGOW

222 Sixth St. South; PO Box 1269
Glasgow, MT 59230
406-228-2561

Daniels, Dawson, Garfield, McCone, Phillips, Richland, Roosevelt, Sheridan, Valley, & Wibaux Counties

LEWISTOWN

613 NE Main, Suite E
Lewistown, MT 59457
406-538-7459

Cascade, Fergus, Golden Valley, Judith Basin, Meagher, Musselshell, Petroleum, & Wheatland Counties

HAVRE

210 6th Ave.; PO Box 1828
Havre, MT 59501
406-265-5516

Blaine, Chouteau, Glacier, Hill, Liberty, Pondera, Teton, & Toole Counties

MISSOULA

2705 Spurgin Rd, Bldg C
PO Box 5004
Missoula, MT 59806

Granite, Mineral, Missoula, & Ravalli Counties



<http://www.dnrc.mt.gov/divisions/water>