

Dam Safety Operation Permit Renewal Checklist

- Engineer completes inspection of dam within 5 years of last inspection (*See attached inspection requirements*)
Your next inspection is due by _____.
- Owner reviews Operation and Maintenance Manual
- Is Emergency Action Plan (EAP) up to date?
- Engineer sends draft report to the MT Dam Safety Program for preliminary review and comment (*optional – depending on extent of recommendations*)
- Engineer submits report to owner for review and concurrence
- Owner reviews inspection report and develops timetable for completion of recommendations in engineers report. (*See attached form*)
- Conference call or meeting between MT Dam Safety, owner and engineer to discuss recommendations (*optional*)
- Owner sends copy of inspection report and timetable for completion of recommendations to the MT Dam Safety Program. **The report must be received within 90 days of the inspection. If the Dam Safety Program fails to receive report within 90 days of inspection, your operation permit will lapse. It may be necessary to redo the inspection.**
- Permit approved by DNRC Dam Safety Program within 90 days of receiving complete application