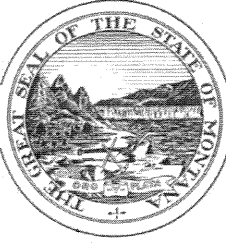


DEPARTMENT OF NATURAL RESOURCES  
AND CONSERVATION  
Forestry Division



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August 16, 2013

TO: JULIE FELDMAN, State Accountant, Department of Administration  
FROM: SUE CLARK, Chief, Business Management Bureau, Forestry Division  
SUBJECT: FIREFIGHTER MEAL AUTHORIZATION

A handwritten signature in black ink, appearing to be "Sue Clark", written over the "FROM" line of the memo.

The purpose of this memo is to seek authorization from Department of Administration for firefighter meal rate allowances. Per MCA 2-18-501, subsection (10), DNRC is permitted to increase firefighter meal rates if these rates are authorized by the Department of Administration:

**2-18-501. Meals, lodging, and transportation of persons in state service**

(10) When the actual cost of meals exceeds the maximum standard allowed pursuant to subsection (1), the department of administration may authorize the actual cost of meals for firefighters.

(11) For the purposes of implementing subsection (10), the following definitions apply:

(a) "Firefighter" means a firefighter who is employed by the department of natural resources and conservation and who is directly involved in the suppression of a wildfire in Montana.

(b) "Wildfire" means an unplanned, unwanted fire burning uncontrolled and consuming vegetative fuels.

In order to comply with national caloric intake standards for wildland firefighters, DNRC is requesting authorization to implement the following firefighter meal rates (when actively engaged in fire suppression activities in Montana). The department feels these rates are currently sufficient to fulfill required caloric needs for firefighting personnel:

Morning Meal: Up to \$10

Midday Meal: Up to \$11

Evening Meal: Up to \$15

Firefighting personnel must provide a detailed, itemized receipt in order to claim the actual cost of meals while not exceeding maximum limits. If, at some point, the department feels the above rates are no longer adequate, updated rates will be requested.

I look forward to your written response concerning this request. Please contact me at 406-542-4204 with questions or concerns regarding this matter. Thanks in advance for your prompt attention.

c: Cheryl Grey, Administrator, State Accounting Division  
Tricia Schiltz, Chief Financial Officer, DNRC