

# **DNRC Main Account Codes for Fire Suppression & Claims**

## **Equipment**

<b>Local Gov't</b>	<b>Private Contractor</b>	<b>Description</b>
62554	62555	Un-Operated Equipment (Gov't provided operator), Daily Rental Rate for Portable Toilets, Hand Wash Units and Rental Cars.
621A4	621A5	Fully Operated Equipment plus Operator/Driver, Service related costs for Portable Toilets, Hand Wash Units and Rental Vehicles

**Note:** Account chosen will determine how the vendor's 1099 is completed for rental payments verses service payments.

- Equipment cost account determined by Public (Local Gov't) vs. Private then by Un-operated vs. Fully Operated
- Daily rate for Portable Toilets, Hand Wash Units and Rental Vehicles should be coded to 62555. All service related fees such as extra daily servicing and relocation fees should be coded to 621A5.

## **Mileage**

62494	Mileage Non-Employee
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**Note:**

- If a piece of equipment is paid both a daily rate AND mileage (such as Pickup), separate the daily rate and the mileage costs. Book daily rate cost per the equipment chart above and code mileage costs to 62494.
- This does not apply to mileage that is paid on a transport in lieu of the daily rate which would still be considered an equipment cost.

## **Claims**

62710	Vehicle Damage Claim - Fire Suppression
628A7	Claims other than Vehicle - Fire Suppression

## **Fuel**

62216	Gasoline or Undetermined Fuel Type
62242	Diesel Fuel

## **Meals & Lodging**

62490	Non-Employee In State Meals
62492	Non-Employee Out-of-State Meals
62497	Non-Employee In State Lodging
62493	Non-Employee Out-of-State Lodging

## **Land Use & Personnel**

62501	Land Use
62132	Personnel and Crew Costs

As a reminder, please DO NOT use account 62130 "Equipment Manned and Fueled" for fire suppression costs.