



**NORTHERN ROCKIES COORDINATING GROUP (NRCG)
INTERAGENCY INCIDENT BUSINESS MANAGEMENT HANDBOOK
SUPPLEMENT**

CHAPTER 80 – COST ACCOUNTING AND REPORTING

Supplement No: NR-2016-8

Effective Date: April 1, 2016

Duration: Effective until superseded or removed

Approved:

/s/ Ken Schmid

**Ken Schmid
Chair**

Posting Instructions: Post by document, remove entire document, and replace with this supplement. Retain this transmittal as first page of document.

New Document	NR-2016-8	3 Pages
Superseded Document(s) by Issuance Number and Effective Date	NR-2015-8 (NWCG HB2_80) (April 1, 2015)	2 Pages

Digest:

- Updates Northern Rockies Incident Quick Cost Estimator spreadsheet (expanded to 15 days to better support TY3 incidents).
- Adds Northern Rockies e-ISuite Un-Operated Equipment and Support Cost Matrix/Worksheet
- Updates Northern Rockies Incident Finance Transition Checklist and e-ISuite Transition Document

1 Cost Unit Leaders are encouraged to utilize any of the tools in the links below to document and
2 support cost estimates. All supporting documentation, including those not included within the
3 links (cost logic and methodology), must be left in the COST portion of the final finance
4 package. This includes paper and electronic files.

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6 **EXHIBIT NR14**

7 Northern Rockies Incident Quick Cost Estimator Spreadsheet contains standard cost components
8 which average the standard costs found in the e-ISuite Rates Table and the rates found in the
9 Northern Rockies Chapter 20 Supplement to the IIBMH. The Quick Cost Estimator has been
10 expanded for 2016 to allow 15 days of calculations which will better service Type3 incidents.

11
12 In addition a 'Read First' tab has been added to the Excel workbook and the 'Notes & Cost Info'
13 tab has been updated for the new Cost Worksheet.

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15 The Northern Rockies Incident Quick Cost Estimator Spreadsheet can be found at:

16 http://www.fs.fed.us/r1/fire/nrcg/Committees/business_committee.htm
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20 **EXHIBIT NR15**

21 Northern Rockies Incident Finance Transition Checklist has been updated to include e-ISuite
22 transitions from Enterprise to Site and back from Site to Enterprise. The 3rd page e-ISuite
23 Transition Document has also been extensively updated to meet current data requirements.

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25 The Northern Rockies Incident Finance Transition Checklist can be found at:

26 http://www.fs.fed.us/r1/fire/nrcg/Committees/business_committee.htm
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29 **EXHIBIT NR16**

30 Northern Rockies e-ISuite Un-Operated Equipment and Support Cost Matrix/Worksheet has
31 been added to facilitate the data input into e-ISuite, and the tracking of support items and
32 services that are generally not invoiced via an OF-286. Some of these are estimates of off-site
33 support and are critical to accurate overall cost estimates even if entered with or without an
34 assigned Resource Order number.

35
36 The Northern Rockies e-ISuite Un-Operated Equipment and Support Cost Matrix/Worksheet can
37 be found at:

38 http://www.fs.fed.us/r1/fire/nrcg/Committees/business_committee.htm
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EXHIBIT NR17

Northern Rockies Cost Share Agreement Template
Northern Rockies Interagency Decision Document Template
Northern Rockies Cost Share Directions & Methodologies

The Northern Rockies Cost Share Agreement Template, the Northern Rockies Interagency Decision Document Template, and the Northern Rockies Cost Share Directions and Methodologies can be found at:

http://www.fs.fed.us/r1/fire/nrcg/Committees/business_committee.htm