



**NORTHERN ROCKIES COORDINATING GROUP (NRCG)
INTERAGENCY INCIDENT BUSINESS MANAGEMENT HANDBOOK
SUPPLEMENT**

CHAPTER 70 – CLAIMS

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Approved:

/s/ Mike Granger

MIKE GRANGER

Chair

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New Document	NR-2018-7	2 Pages
Superseded Document(s) by Issuance Number and Effective Date	NR-2017-7 (4/1/2017)	2 Pages

Digest:

- Added link to South Dakota

1 CLAIMS FILING

2 State of Montana Claims. Claims arising under the jurisdiction of the State of Montana are
3 negotiated by the responsible line officer or his or her designee, who must be on the approved
4 DNRC Signers List. For comprehensive information on handling claims against DNRC, see the
5 DNRC 300 Incident Business Management Manual, or contact the Business Management
6 Bureau, Forestry Division, Department of Natural Resources and Conservation, 2705 Spurgin
7 Road, Missoula, Montana 59804; office phone: (406) 542-4300.

8 State of Idaho Claims. Settlements arising under the jurisdiction of the State of Idaho must be
9 submitted in writing to the IDL host agency. The IDL host agency will submit the claim
10 documentation to the Fire Business Program Manager, Bureau of Fire Management, who may
11 settle the claim or forward it to Risk Management for final determination. Claims may also be
12 submitted in writing to the Fire Business Program Manager, Bureau of Fire Management, 3284
13 West Industrial Loop, Coeur d'Alene, ID 83815-6021; office phone: (208) 769-1525.

14 State of North Dakota Claims. Claims against the state must be made in writing to the Director
15 of Office of Management and Budget. The claim must be filed within 180 days of when the
16 alleged incident was discovered or reasonably should have been discovered. Claim forms may
17 be requested from the Office of Management and Budget, 600 East Boulevard Avenue,
18 Department 110, Bismarck, ND 58505-0400; phone: (701) 328-4904.

19 State of South Dakota Claims. Although a small portion of South Dakota is in the Northern
20 Rockies Geographic Area, the majority of the state is within the Rocky Mountain Geographic
21 Area; therefore, all South Dakota information is linked to the Rocky Mountain Incident Business
22 website at: https://gacc.nifc.gov/rmcc/incident_busn_management.php.

23 EMPLOYEE CLAIMS

24 DNRC Fire Business Manual – Section 300 – Appendix document: ‘Items Required, Permitted,
25 or Not Recommended’
26 [http://dnrc.mt.gov/divisions/forestry/docs/fire-and-aviation/manuals/300manual/appendix/app62-
27 63itemsrequired.pdf](http://dnrc.mt.gov/divisions/forestry/docs/fire-and-aviation/manuals/300manual/appendix/app62-63itemsrequired.pdf)