



# FIRE INVOICE APPROVAL SHEET

Date Stamps:

Packet #: \_\_\_\_\_ (FDO Use Only)

Unit / Land Office

Forestry Division Office

Vendor: \_\_\_\_\_ Land Office: \_\_\_\_\_

Resource Type: \_\_\_\_\_ License or SN: \_\_\_\_\_

Incident Name: \_\_\_\_\_ Service Dates(s): \_\_\_\_\_ Resource Order Number or IA: \_\_\_\_\_

Resource Status:  Released  Interim Payment  Personnel Pay Submitted Separately

Source Document Checklist:

- OF-286 Invoice (Original for each incident)
- OF-297 Shift Tickets

OF-294 EERA, IRA, Land Use, or other (specify): \_\_\_\_\_

If Necessary:

- Invoice additions/deductions sheet
- OF-304 Fuel and Oil Issue
- Travel receipts
- Travel or excessive hours authorization
- Claim included

OF-296 Equipment Inspection or  
 No Damage/No Claims written in block 22 of the Use Invoice

Resource Order or  
 IA ordering supervisor named above

Other \_\_\_\_\_  
 Vendor TIN indicated on OF-286 or vendor invoice  
 Vendor Phone No: \_\_\_\_\_

Remarks / Justification: \_\_\_\_\_

Invoice Modification Summary: (Amount, description, etc. Create a continuation sheet if necessary.)

Invoice Allocation:	Private Contractor:	Local Gov't:	Fuel:	Vehicle Damage/Repair.....628A7	Non-Emp In-State:	Non-Emp Out-of-State:
	Unoperated.....62555	Unoperated.....62554	Unleaded...62216	Land Use.....62501	Mileage.....62489	Mileage.....62491
	Fully-Operated...621A5	Fully-Operated...621A4	Diesel.....62242	Crews/Pers...62132	Meals.....62490	Meals.....62492
					Lodging.....62497	Lodging.....62493
Org:						<b>Invoice Total</b>
Account:						
Amount:						

Compiled/Audited/Approved By: \_\_\_\_\_

Final Audit/Approved By: \_\_\_\_\_

Unit / Land Office Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Forestry Division Office Signature: \_\_\_\_\_

Date: \_\_\_\_\_