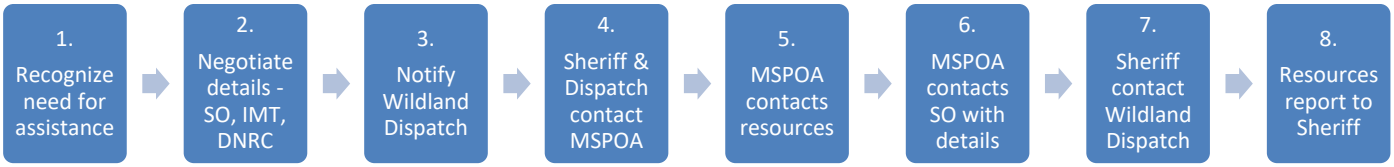
STAR TEAM ACTIVATION STEPS



STAR TEAM **ACTIVATION STEPS**

1. Local Sheriff/IMT/ Fire Line Officer determine that the need for law enforcement for evacuation, security, etc. has exceeded the local Sheriff's capability to accomplish or sustain because of the incident. These are generally short term (a few hours to 2 or 3 days).

2. Negotiation takes place between those entities (Sheriff, IMT, Fire Line Officer) on number of resources, duration, logistics, and who pays. DNRC does not pay for in-jurisdiction additional resources in most instances.

3. Once those details are agreed upon, the IMT/DNRC notifies the Wildland Dispatch for that area of an order for a Star Team(s). The details of specific personnel, vehicles, leader, etc will be given to the Wildland Dispatch as soon as determined. These initial details may be put in "Documentation" on the Resource Order. Any rotation of personnel and vehicles will be managed and documented by MSPOA and does not need to be put in ROSS.

4. The jurisdictional (receiving) Sheriff and Wildland Dispatch contacts the Montana Sheriff & Peace Officers Association (MSPOA) at 406-443-5669 or 406-443-1570. The information on numbers, types, times, etc. needed is relayed to the MSPOA. Both making contact with MSPOA helps insure continuity.

5. MSPOA then contacts a leader and helps find resources from the list of law enforcement officers who have taken the Project Star training from DNRC.

6. Once those resources are identified MSPOA gets that detailed information back to the Sheriff and the ordering Wildland Dispatch office.

7. MSPOA will provide the Wildland Dispatch office the ETD and ETA of the Star Team Leader, these times will be considered the official travel times for filling the resources order.

8. Wildland Dispatch processes the Star Team order by creating a resources order in ROSS in the Supply Screen. Category "**NON-NFES Supplies";** Catalog Item "**Not in Catalog Supplies"; Item Description;** "Service, Law Enforcement MSPOA Project Star"**.** In **Special Needs; "**Nomex shirt and pants required. Lodging may not be available recommend bringing tent, sleeping bag and other items to camp out". Fill the order with **Fill with Agreement** > **Resource Name**; "Service, Law Enforcement MSPOA Project Star "> **Provider** is "MT-MTS." Dispatch will email the filled resources order to: Nanette@smithandmcgowan.com.

9. The incoming law enforcement resources report to the Sheriff and the management of the fire. Those resources become part of the IAP and are tracked as any other resource; the only difference being that they work directly for the Sheriff. The caveat is that the Sheriff and Fire Management are coordinating and working the incident together.

Payment Information:

1. This system would work for any mutual aid scenario including: a) the wildland system is paying for the deployment; b) it is strictly Sheriff to Sheriff and no pay; or c) some other reimbursement arrangement is made thru the respective agencies (DNRC ,MSPOA, Sheriffs, Federal Agencies). The Wildland Agency must have agreed up front for any payment to occur from them. If DNRC or a Wildland Agency is paying, then the resource order, crew time reports or detailed time documents for the personnel and equipment must be kept. Documentation paperwork must accompany the resource when demobilized and ultimately end up with MSPOA.

2. Once the deployment is over, if there is to be reimbursement either from the receiving county or a Wildland Agency, the copy of the resource order and detailed personnel time and equipment records are sent to MSPOA by the receiving/sending Sheriff or Agency providing law enforcement personnel to the deployment. MSPOA consolidates documents (resource orders, detailed personnel time and equipment records) into a single invoice per agency and submits that to DNRC (DNRC mobilizes local or State government in an emergency) or to the receiving county if they will be paying. DNRC processes those invoices like any other with proper documentation and as per the original agreement discussed in #2. The payment will be sent to the Treasurer of each of the sending Counties for reimbursement to the Sheriff or to the sending agency.