



2016 Confirmation of Receipt of DNRC Policies by Emergency Firefighters (EFF's)

By signing below, I agree that as a condition of employment with the State of Montana, Department of Natural Resources and Conservation (DNRC), I will comply with the following listed DNRC policies:

Initials	Policy Name	Number	Date
	Drug Free Workplace Policy	P-DNRC-HR-022	06/25/02
	Model Rules of Conduct Policy	P-DNRC-HR-041	11/18/07
	Public Information Policy	P-DNRC-OP-004	09/10/12
	Sexual Harassment Policy	P-DNRC-HR-004	09/05/95
	Substance Abuse/Use Policy	P-DNRC-HR-010	11/21/95
	State Vehicle Use Policy (RMTD-ARM)	P-DNRC-HR-037	03/08/13
Optional – Include only as Needed			
	Drug & Alcohol Testing (required for Empl w/CDL)	P-DNRC-HR-006	10/03/95
	Drug & Alcohol Testing Addendum (required for Empl w/CDL)	P-DNRC-HR-006A	11/01/96
	Employee Use of Information Technology	P-DNRC-IT-001	10/01/12
	State Fuel Card Policy		10/06/15
	State Employee Travel Policy		10/9/15

I acknowledge that the policies have been made available to me, and declare that, prior to signing this form; I have read and do understand these policies.

Print Name

Date