



## **APPLICATION**

### **Montana Department of Natural Resources & Conservation Private Water Grant Application**

#### **A. PROGRAM PURPOSE:**

The private water grant program is in place to support water projects funded by nongovernment entities such as individuals, associations, and watershed groups. Grants are available for projects that meet the following criteria:

1. The project benefits a water resource;
2. The project is required by a government entity such as a county, conservation district or state agency;
3. Project costs are incurred before a grant agreement is signed;
4. The applicant is not a government entity
5. The applicant has not received a grant from the Private Grant Program in the last five years

#### **B. FUNDING REQUIREMENTS:**

1. Private water grants are available up to \$10,000 or 50% of the project cost, whichever is least;
2. Reimbursement is based on actual provided receipts;
3. Reimbursement will be done on a one-time only basis;
4. Match funding includes professional services, contracted labor, and materials. Receipts will be requested;
5. The project has not been constructed yet;
6. The project will provide public benefits;
7. The project will be constructed in Montana;
8. The project will be an efficient use of water without diminishing the quality;
9. The project cannot be accomplished without the assistance of a loan or grant;

10. The project promotes the objectives of the Renewable Resource Grant and Loan Program, i.e. water related projects that conserve, manage, or preserve water quality are eligible for funding.

### **C. PROCEDURE FOR THE PRIVATE GRANT PROGRAM:**

1. To apply, visit Submittable link here:  
<https://grants.dnrc.mt.gov/submit>
2. Upon receiving the application, the DNRC will notify you as to whether your project is eligible for the program.
3. When your project is complete, the DNRC will enter into a grant agreement with the applicant for 25% of the project costs, up to \$5,000, if there is funding available.
4. The grant application will have the following reporting requirements:
  - a. Applicant Name
  - b. Brief Project Description
  - c. Date(s) of Project
  - d. Benefit or Use of a Renewable Resource
  - e. Public Benefits
  - f. Cost of Project (the applicant will be reimbursed for 50% of the total project cost or \$10,000 whichever is lower)
  - g. Actual Receipts and other cost documentation
5. Once the grant agreement is signed and returned to the DNRC, we will send you a reimbursement check.

### **E. FUNDING AVAILABILITY:**

As long as there is funding available, DNRC will reimburse 50% of project costs up to \$10,000, on a first come, first serve basis.

### **F. APPLICATION PROCEDURES:**

**Applications may be submitted to the department at any time.**

#### **Submit Applications to:**

Sonja Hoeglund  
DNRC – Private Grant Program  
PO Box 201601  
Helena, MT 59620-1601

Phone: 406-444-0552  
Fax: 406-444-6721



**RENEWABLE RESOURCE PRIVATE GRANT PROGRAM  
Private Water Grant Application  
To Individuals and Groups for Water Projects**

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Email Address

A private person is defined as any individual, association, partnership, corporation, or other nongovernmental agency and **is** eligible for the private grant program.

A government entity is defined as a city, county, water or sewer district; state, local or tribal government, and **is not** eligible for the private grant program.

Please specify: Individual \_\_\_\_\_  
Partnership \_\_\_\_\_  
Corporation \_\_\_\_\_  
Association \_\_\_\_\_  
Other \_\_\_\_\_

**Tell us about the project, please complete all lines. Attach other sheets as needed.**

1) Describe the proposed project. \_\_\_\_\_  
\_\_\_\_\_

2) Give the history and the anticipated results of the project. \_\_\_\_\_  
\_\_\_\_\_

3) Project start date \_\_\_\_\_ Estimated completion date \_\_\_\_\_

4) The finished project will be used by whom? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5) Discuss the benefits of the project to the general public. \_\_\_\_\_

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6) Please describe and include any supporting documentation by Department of Environmental Quality, mandates, engineering reports, etc. that help explain the urgency of the project \_\_\_\_\_

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7) Does this project require permits? \_\_\_\_ And if so have the necessary permits been obtained? (Please include copies) \_\_\_\_\_

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8) Discuss both the positive and negative environmental impacts of the project, and how the negative impacts will be dealt with. \_\_\_\_\_

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9) If this project is for a septic system or sewer connection or sewer upgrade, a letter from a county sanitarian, Department of Environmental Quality (DEQ), or a water quality district is required. The letter must state that this project is necessary to protect water quality and must specify the body of water being protected.

ESTIMATED COSTS ASSOCIATED WITH PROJECT

10) Estimated Expenses:

Labor	\$ _____
Equipment	\$ _____
Materials	\$ _____
Engineering	\$ _____
Other	\$ _____

Total Estimated Cost of Project \$ \_\_\_\_\_

ESTIMATED FUNDING SOURCES FOR PROJECT

Estimated grant amount (25% of total cost or \$5,000 whichever is less)	\$ _____
Amount applicant will contribute	\$ _____
Other funding (if applicable)	\$ _____
Total funding (must equal total cost)	\$ _____

I hereby declare that the information included in and all attachments to this application are true, complete, and accurate to the best of my knowledge, and that the proposed project complies with all applicable state, local, and federal laws and regulations.

I further declare that, for \_\_\_\_\_(Applicant Name), I am legally authorized to enter into a binding contract with the Department of Natural Resources and Conservation to obtain funding if this application is approved.

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

DATE

Return to:

Sonja Hoeglund, DNRC – Private Grant Program, PO Box 201601, Helena, MT 59620-1601