

## **Grant Writing Training Notes for YOU!**

Use this worksheet to take notes of the presentations and what it means for you. This about your project and how you might incorporate this information.

### **Grant Strategy** - Michelle McGree, MT FWP

- What is purpose? How is this viewed by the granting agency?
  
- What should you do if you aren't sure if your project is a fit?
  
- Complete this sentence: \_\_\_\_\_ the purpose throughout the application. What does this mean?
  
- What was the big takeaway for you? How might you use this information to approach your project?

### **Types of Natural Resource Grants**

- Which grants are applicable to you? Which ones would you like to learn more about?

**Writing Purpose and Need & Abstracts** - Heidi Anderson Fohnagy, DNRC

- What is a goal? What is an objective? How are they different?
- What should you discuss to show the need for your project?
- What should you cover in an abstract/project summary?
- What was the big takeaway for you? How might you use this information to approach your project?

**Writing Project Management Plan - Technical Feasibility** - Autumn Coleman, DNRC

- How can you develop a clear scope of work? What methods might you use?
- Why do you need a written project management plan?
- What was the big takeaway for you? How might you use this information to approach your project?

**Writing a Budget Justification – Financial Feasibility** - Karl Christians, DNRC

- What are some things to consider when developing a budget for your project?
- What do we mean by “Make the connection clear?”
- What was the big takeaway for you? How might you use this information to approach your project?

**Public involvement/ Public Support / Permitting** - Eric Trum, DEQ

- Why is public involvement and public support important?
- How might you show involvement and support in a grant?
- What might you need to consider if your project requires permits?
- What was the big takeaway for you? How might you use this information to approach your project?

**Environmental Assessments** - Autumn Coleman, DNRC

- What is the purpose of the environmental assessment section? What should you consider when filling it out?
  
- What should you consider when discussing alternatives? Impacts?
  
- What was the big takeaway for you? How might you use this information to approach your project?

**Scoring Criteria, Review Process and Awards** - Eric Trum, DEQ

- How can you find out about the review process?
  
- What was the big takeaway for you? How might you use this information to approach your project?

**Wrap Up** - Facilitated by Ethan Kunard & Terri Nichols, MWCC

- Any thoughts or questions?

**BONUS Webgrants Instruction Hints and Tips - Lindsay Volpe, DNRC**

- How do you register for Webgrants? Do you get immediate access to the site?
- How do you add partners/build your team on Webgrants?
- What tips and tricks did you learn?

**Some Final Thoughts on Grant Writing:**

- Follow the instructions!
  - The more competitive the grant, the more those pesky details matter.
- Grant writing is not creative writing!
  - Be specific, clear, and concise.
  - Don't make the reviewer search for required information or the merits of your project.
- Know your audience
  - Don't assume the reviewer knows something.
  - Use appropriate technical terms/vocabulary
- Be consistent
  - Each step of the process informs the next. Make that connection clear and easy to see.
- Think about this: How can I show that my project will be a success?