

# MEETING MINUTES

<b>Meeting/ Project Name:</b>	<b>MISAC</b>		
<b>Date of Meeting:</b>	<b>September 15, 2016</b>	<b>Time:</b>	10-4
<b>Minutes Prepared By:</b>	<b>Stephanie Hester</b>	<b>Location:</b>	Capitol Building, Rm. 172, Helena
<b>1. Meeting Objective</b>			
<b>Administrative business, strategic framework finalization, listening session prep, next steps.</b>			
<b>2. Attendees</b>			
Bryce Christiaens, Tom Boos, Steve Wanderaas, Jasmine Reimer (proxy for Dave Burch), Floyd Thompson, Gary Adams (phone), Tom Smith, Virgil Dupuis, Lindy Garner, Amy Gannon, Jasmine Reimer (Dave Burch proxy), Mike Miller, Jane Mangold, Floyd Thompson, Stephanie Hester, Mindy Wilkinson, Chip Weber, Steve Hertel (phone), Steve Tyrrel (phone), Jeff Baumberger (phone), Patricia Gilbert (phone), August Kramer			
<b>3. Agenda and Notes, Decisions, Issues</b>			
<b>Topic</b>	<b>Discussion</b>		
Welcome	Bryce opened the meeting at 10:04. Round robin introductions.		
May 24 minutes	<p>Steve Wanderaas motion to approve minutes as submitted Tom Boos seconded Discussion:</p> <ul style="list-style-type: none"> <li>• Tom Smith questioned the statement that the biggest need is to institutionalize council. Is there consensus on this? Cautioned we need to be careful about how we make asks.</li> <li>• Did not have a clear ranked list of priorities from May 24 meeting. Institutionalizing MISAC is just one of the priorities. Still need to clarify priorities. We have resource priorities and coordination priorities. We see MISAC as most effective means to implement priorities—MISAC is most effective means to accomplish work.</li> <li>• Clarification that meeting minutes are not transcripts of meetings. They include highlights and action items.</li> </ul> <p>Action on motion: motion passes, Thompson Smith abstains</p>		
July 7 minutes	<p>Tom Boos motion to approve minutes as submitted Chip Weber seconded Discussion: none Action on motion: unanimously approved</p>		
Governor's Office Updates	<p>MISAC Renewal (SH)</p> <ul style="list-style-type: none"> <li>• MISAC renewal is in process with addition of legislative representation</li> <li>• appointments for hydropower and NRCS in process</li> </ul> <p>Summit Priorities (BC)</p> <ul style="list-style-type: none"> <li>• Bryce and Stephanie met with Governor to meet on priorities that have rose to the top: perimeter defense, AIS trust fund, firewood, MISAC renewal.</li> <li>• Question if Council will we recommend consolidation of invasive species programs? We have not taken to Governor's office yet, but is included in framework conversation.</li> <li>• If members have questions or ideas on these priorities see Exec. Committee</li> </ul> <p>Yellowstone Fish Kill Lessons (Tom B.)</p> <ul style="list-style-type: none"> <li>• communication and incident command issues with rapid response actions</li> <li>• lacked training and implementation of incident command</li> <li>• issue passed regional boundaries, so not sure which region should have taken lead</li> <li>• Members asked what process was used and was there an established response plan?</li> <li>• Can MISAC ask for plan that was used to help us in developing strategic framework? Rapid response subcommittee could send letter.</li> <li>• Do agencies typically have incident command (IC) training? Concern that agencies don't get</li> </ul>		

	<ul style="list-style-type: none"> <li>training until incident happens. Important to have yearly IC training.</li> <li>Recommendation to request information about whether or not a plan was used and if they are conducting an after action review</li> </ul> <p>Motion: Thompson Smith motioned to send letter to Montana Fish, Wildlife &amp; Parks requesting information on whether or not the agency is conducting an after action review (AAR), and if so to provide that information to the Council. MISAC's interest in this information is to learn from the incident and share with other agencies and regions to improve rapid response actions.</p> <p>Tom Boos seconded motion Motion: unanimously approved</p> <p><b>ACTION: Send draft of FWP letter to Council. Bryce will write letter and circulate week of Sept. 19.</b></p> <p>Legislative Roundup</p> <ul style="list-style-type: none"> <li>no new invasive species legislation proposed since last meeting</li> <li>We need to identify a new legislator to carry firewood legislation</li> </ul> <p><b>ACTION: member follow-up on firewood bill. Form committee to follow through. Amy, Gary Adams, and Steve W. Bryce to staff committee</b></p>
Strategic Framework	<p>Mindy provided an overview of process and status of strategic framework</p> <ul style="list-style-type: none"> <li>Added a 5<sup>th</sup> section—coordination</li> <li>Today's finalization will be product vetted at listening sessions</li> </ul> <p>Subcommittees broke into groups to review and discuss changes since subcommittee calls. Full Council reconvened to discuss full framework.</p> <ul style="list-style-type: none"> <li>Council members discussed each section. Mindy collected comments, which she recorded and will be reflected in revised copy of framework to be distributed by Sept. 16.</li> </ul> <p><b>ACTION: Mindy to update framework with input and edits discussed during meeting.</b></p> <ul style="list-style-type: none"> <li>By end of day Mindy will provide updated draft framework</li> <li>Council members to provide feedback by mid-week next week (Sept. 19)</li> </ul>
Listening Sessions	<p>Mindy provided overview of listening sessions (see handout)</p> <ul style="list-style-type: none"> <li>Miles City—Sept. 28, approx. 20 attendees</li> <li>Fort Peck—Wolf Point—Sept. 29</li> <li>Great Falls—Oct. 4-border protection and pest management</li> <li>Pablo—Oct. 6, move 1-4</li> </ul> <p>Council members to continue with outreach for attendance at sessions.</p> <p><b>ACTION: Mindy to resend invitee list</b> <b>ACTION: Add introduction to Great Falls session overview to highlight that afternoon will focus on border protection, pathways, forest pests.</b></p> <p>Listening session format. Mindy to provide a set of questions that draw out participants concerns, issues, and actions regarding invasive species</p> <p>Revisit goals of sessions:</p> <ul style="list-style-type: none"> <li>Open the discussion of statewide invasive species priorities to regional partners</li> <li>Engaging stakeholders for future collaboration and to support partnerships already managing invasive species</li> <li>Connect local leaders with the ongoing statewide efforts to improve invasive species management</li> <li>Vet goals and tasks and identify implementing responsible party and partners when possible. Identify gaps.</li> </ul> <p>Format:</p> <ul style="list-style-type: none"> <li>Include poster boards for each category so participants can leave comments</li> </ul> <p><b>Action:</b> Host teams meet to finalize agenda and format for each session. SH to schedule meetings week of Sept. 19.</p>

	<p>Attendees:</p> <p>Miles City-Floyd, Steve W., Dave Burch          Wolf Point-Dave Burch, Steve W.          Great Falls-Lindy, Bryce, Lori W., Gary A., Stephanie          Pablo-Virgil, Stephanie, Thompson S., Bryce</p> <p>Others to invite:</p> <p>DNRC Trust Lands—contact Dan Dobler          Great Falls—federal law enforcement?          Mike Miller-check on MDT participation          Jane-extension agents          Dave Burch—weed coordinators</p> <p>Deliverables from sessions:</p> <ul style="list-style-type: none"> <li>• attendee lists</li> <li>• summary of input provided by attendees</li> <li>• plan buy-in from attendees</li> <li>• partners and implementers identified</li> </ul> <p>Move Pablo meeting from 1-4          Virgil to set-up meeting with CSKT Tribal Council</p>
Public Comment	None
Adjournment	<p>Mike Miller motioned to adjourn at 4 p.m.          Steve Wanderaas seconded          No Discussion          Unanimous approval</p>

4. Action Items				
Action	Assigned	Due Date	Status	
1	Council to request information from FWP about response plan that was used and also to recommend and after action review.	Bryce	9/22	Done
2	Subcommittee follow-up on firewood regulations.	Amy, Gary Adams, and Steve W. Bryce	10/1	In process
3	Update framework with input and edits discussed during meeting	Mindy	9/16/16	Done
4	Provide feedback to Mindy on plan	All Council Members	9/21/16	Done
5	Listening sessions --resend invite list --add introduction to Great Falls overview document	Mindy	9/21/16	Done
6	Listening session host teams meet to finalize agenda and format for each session.	Stephanie	9/16/16	Done