

## **Department of Natural Resources & Conservation (DNRC) Mini-Education Grant**

The purpose of the mini-education grant program is to assist conservation districts with educational projects that focus on conservation and natural resources. Schools and other organizations can apply, but their applications must be approved and sponsored by the conservation district (CD). Activities for youth and adults are eligible. Up to \$500 is available. The minimum application request must be \$100.

### **Examples of Eligible Projects**

The following list is an example of fundable projects:

- Aquatic Micro- and Macro - Flora and Fauna
- Community Gardens
- Conservation Days
- Outdoor Classrooms/Field Trips
- Riparian and Rangeland Ecology
- Restoration
- Soils
- Water
- Weeds
- Wildlife
- Workshops (e.g. adults and youth)

### **Eligible Expenses**

The following are examples of eligible expenses:

- Administrator Salary to Organize Events—must demonstrate a financial need
- Advertising Fees to Promote Event
- Resource Materials (educational kits/ booklets, notebooks, field testing equipment)
- Scholarship Stipends to Appropriate Camps
- Speaker Costs

- Supplies—Educational
- Transportation Costs for Field Trips

### **Ineligible Expenses**

Grant funds cannot pay for the following expenses:

- Equipment for Schools (cameras, computers, microscopes, I-Pads)
- Food
- Garbage Bags
- Gloves, Shovels, Rakes
- Pencils
- Administrative costs to prepare the mini-education grant application

### **Evaluation of Applications**

The Conservation District Bureau staff will evaluate all proposals. *Applicants must use the online form & submit by 5 p.m. on the day of the deadline.*

### **Approved Grants**

After an award is made, the conservation district is notified and a contract is developed between DNRC and the CD. *No goods or services can be procured or charged against the project until a contract has been signed by all parties.*

**Any organization planning a spring event, should apply in July or October. This will allow time to have a contract finalized so the CD can purchase the goods or services for its event.**

### **Payment & Reports**

Grant payments are paid upon receipt of a final report and vendor's invoice from the conservation district. The vendor's invoice must include receipts for the goods and services procured. The final report and vendor invoice must be submitted to DNRC before the grant agreement expires.

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## **Contact Information**

If you have questions contact:

### **DNRC Staff**

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**Conservation District Directory**

To contact your local conservation district go to: [Conservation District Directory](#)