

COAL BED METHANE PROTECTION PROGRAM TIMELINE

Applicant Name _____

1. _____ Date application submitted to conservation district

2. _____ Date application accepted by CD administrator as complete
[IF COMPLETE GO TO 3.]

OR

a. _____ Date application returned for additional information
[5 working days from receipt by Administrator]

b. _____ Date application resubmitted by applicant
[must be 10 working days from date returned]

IF NOT RETURNED BY APPLICANT DISMISSED
WITHOUT PREJUDICE

c. _____ DATE DISMISSED WITHOUT PREJUDICE

3. _____ Date application forwarded to Application Review Team
(within ten working days of 2. above)

4. _____ Date of ART review meeting/teleconference
(within 20 working days of 2. above)

a. _____ ART requests supplemental information/onsite visit

b. _____ Date information provided/onsite visit held

c. _____ Date 30 day written extension granted (if necessary)

5. _____ ART proposed decision due (within 45 working days of 2.
above)

OR

a. _____ If 4.c. applies (within 75 working days of 2. above)

6. _____ Date ART proposed decision mailed to Applicant
- a. _____ Date Applicant files written exceptions
(10 working days from 6. Above unless waived)
- b. _____ Date hearing requested (same as 6.a. if requested)

7. _____ Date CD Supervisors (check one):
(within 30 days of 6.a or 60 days of 6. b)
- a. _____ adopt the proposed decision as final decision
- b. _____ reject or modify the proposed decision
- c. _____ Hearing held if requested
- (i) _____ adopt proposed decision as final
- (ii) _____ reject or modify the decision
- d. _____ Date Administrator mails a copy to Applicant
(within five working days of issuance).

8. _____ Date CD notified DNRC of Approved Claim
(within 5 working days of approval of claim)

9. _____ Date CD provided Application and Decision to DNRC
(if different than 8)

10. _____ Date funds received from DNRC (including CD fee)

11. _____ Date funds forwarded to applicant