

**Release date**: 1/30/2023

**Submission:**  **Submittable** at https://grants.dnrc.mt.gov

**Submission Deadline**: 3/15/2023

**Managed by**: Ashley Juran, ashley.juran@mt.gov, 406-542-4280

**Using Submittable:**

1. Go to <https://grants.dnrc.mt.gov/submit>
2. Under “Forestry Division – Grants” select “Stewardship Request for Proposals 2023”
3. Read through the information provided.
4. At the bottom on the screen select “Create an Account” or “Sign In” (if you already have a Submittable account.
5. Copy and paste the answers from this worksheet into the Submittable application.
6. Submittable automatically saves a draft of your work.
7. When your application is complete, select “Submit” at the bottom of the application.

**Helpful Tips and Tricks for Submittable:**

* How to create an account - <https://submittable.help/en/articles/904856-how-can-i-submit>
* How to return to a saved draft - <https://submittable.help/en/articles/904868-how-can-i-return-to-a-saved-draft>
* How to send a message through Submittable to DNRC - <https://submittable.help/en/articles/2576225-how-can-i-communicate-with-an-organization-to-which-i-ve-made-a-submission>

Stewardship Request for Proposals 2023 Worksheet

|  |  |
| --- | --- |
| **Overview** | |
| The current conditions of Montana's forests require strategically identifying opportunities to improve forest health and reduce wildfire risk. The 2020 Montana Forest Action Plan identifies where priority forest treatments should be focused statewide while acknowledging the need to work collaboratively to achieve cross-boundary landscape scale success  Prior to submitting your application, be sure to read the [Stewardship Grant Guide](https://dnrc.mt.gov/Forestry/Grants/Stewardship-RFP-Guide-2023.pdf). The guide describes each available grant opportunity and the associated types of projects supported by each grant. Applications are **due March 15th, 2023**.  If you have questions about the DNRC Stewardship Grant Opportunities, please contact Ashley Juran – [ashley.juran@mt.gov](mailto:ashley.juran@mt.gov) - 406.542.4280. | |
| **1. Cooperative Information** | |
| * 1. Contact Person’s Name |  |
| * 1. Contact Person’s Email |  |
| * 1. Organization Name |  |
| * 1. Organization Address |  |
| 1.6. Has your organization previously managed grant funds from DNRC? | Yes / No |
| 1. **Proposed Project Information** | |
| 2.1. Please indicate which grant YOU think is most applicable to your project, based on the application guide. | * Western States WUI Grant * Landscape Scale Restoration Grant * Community Wildfire Defense Grant |
| 2.2. Project Name |  |
| 2.3. Land ownership where project will take place (check all that apply): | * State * Tribal * County * Municipal * Private * Other (please explain) |
| 2.4. Local DNRC Office  Find your local DNRC office and Forester [**here.**](https://dnrc.mt.gov/Forestry/Forest-Management/find-local-forester)  (https://dnrc.mt.gov/Forestry/Forest-Management/find-local-forester) | *(list provided)* |
| 2.5. Proposed acres to be treated: |  |
| 2.6. Community Names |  |
| 2.7. County(ies) |  |
| 2.8. Please select the primary (#1) objective of the project: | * reduce wildfire risk * prescribed burning * wildfire education & outreach * forest health improvement * CWPP or hazard mitigation development plan * riparian forest restoration * conifer encroachment removal * aspen enhancement / restoration * commercial harvest * pre-commercial thinning * watershed / water quality improvement * wildlife habitat enhancement |
| 2.9. Please select secondary project objectives (select all that apply): | * reduce wildfire risk * prescribed burning * wildfire education & outreach * forest health improvement * CWPP or hazard mitigation development plan * riparian forest restoration * conifer encroachment removal * aspen enhancement / restoration * commercial harvest * pre-commercial thinning * watershed / water quality improvement * wildlife habitat enhancement * Other (please explain) |

|  |  |
| --- | --- |
| 1. **Project Budget** | |
| 3.1. Please provide an estimated budget in relevant categories. | |
| |  |  |  |  | | --- | --- | --- | --- | |  | **FUNDS REQUESTED** | **Match (refer to guide)** | **TOTAL** | | Personnel/Labor |  |  |  | | Supplies/Operating Expenses |  |  |  | | Payments to Landowners |  |  |  | | Contractual |  |  |  | | Indirect Costs |  |  |  | |  |  |  |  | | **TOTAL** |  |  |  | | |
| 3.2. TOTAL Funds Requested |  |
| 3.3. TOTAL Match |  |
| 1. **Project Integration** | |
| 4.1. Is the project located in a MT Forest Action Plan (MFAP) Priority Area for Focused Attention? | Yes/No |
| 4.2. Is the project identified as an action item in a CWPP or All Hazards Mitigation Plan? | Yes/No |
| 4.3. Is the project adjacent to a USFS or BLM Good Neighbor Authority (GNA) project? | Yes/No |
| 1. **Description, Sustainability & Timeline** | |
| * 1. Project Description and Sustainability: (800 words max) * Current and desired future conditions (species, density, topography, use, etc.), treatment prescription, and implementation methods. * Why this project is a priority. * If applicable, please describe your method for engaging landowners to participate in the project, including education and outreach process. * Provide rationale for how the grant investment in this project will be sustained over time. | |
|  | |
| * 1. Project Timeline: (300 words max) * Approximate beginning and ends dates. * Project duration. * Relevant accomplishment intervals appropriate to scope/scale of the project. | |
|  | |
| 1. **Collaboration and Cross-Boundary** | |
| * 1. Project Collaboration: (500 words max) * Partners involved with the successful implementation of this project. * Highlight critical roles | |
|  | |
| * 1. Project Cross-Boundary Connection(s): (500 words max) * How the project compliments current or recent-past forest management accomplished across ownership(s) or other administrative boundaries in this landscape. * How the project serves as a springboard for planned future activities. | |
|  | |

|  |  |
| --- | --- |
| 1. **Collaboration and Cross-Boundary** | |
| 7.1. Will this project be treating, managing, or physically altering land? | Yes/No |
| 7.2. Please upload a detailed project area map. [ONLY if you answered YES to 7.1.]  The map can be digital, or hand drawn from a plat map.  **Map(s) must include:**   * property boundaries * proposed treatment area(s) * past and future treatments * other relevant geographical information   Acceptable file types: .pdf, .jpg, .jpeg, .png, .zip  Select up to 4 files | |