##

Date Stamps:

Unit / Land Office Forestry Division Office

 **FIRE INVOICE**

##  **APPROVAL SHEET**

Packet #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (FDO Use Only)

|  |  |  |  |
| --- | --- | --- | --- |
| Vendor: |  | Land Office: |  |
| Resource Type: |  | License or SN: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Incident Name: |  | Service Dates(s): |  | RO # / IA + Ordering FMO/AFMO |
|  |  |  |  |  |

Resource Status: [ ]  Released [ ]  Interim Payment [ ]  Personnel Pay Submitted Separately

|  |
| --- |
| **Source Documentation Checklist / Submission Order:** |
|  [ ]  LGFF Invoice  |  [ ]  OF-296 Equipment Inspection, or  |
|  [ ]  OF-286 Invoice (Original for each incident) |  | [ ]  No Damage/No Claims written in block 22 of the Use Inv? |
|  [ ]  Invoice additions/deductions sheet |  [ ]  OF-294 EERA, IRA, Land Use Agree. or Other (specify): |
|  [ ]  OF-297 Shift Tickets |  |  |
|  [ ]  OF-304 Fuel and Oil Issue Ticket(s) |  [ ]  Resource Order or IA and Ordering Sup listed above |
|  [ ]  Travel receipts (Lodging, Baggage Fee, Parking, etc.) | **Before Sending to FDO:**  |  |
|  [ ]  Travel or excessive hours authorization GM |  [ ]  List Private Vendor TIN on OF-286 and/or Vendor Inv |
|  [ ]  Claim Included  |  Do not list TIN on Fire Payment Approval Sheet) |
|  [ ]  Other  |  |  [ ]  Vendor Phone No(s): |  |
|  |  |  |  |

|  |
| --- |
| Remarks / Justification: |
| [ ]  Staffed Station [ ]  Personnel Time Only |

|  |
| --- |
| Invoice Modification Summary: (Amount, description, etc. Create a continuation sheet if necessary.) |
|  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Invoice Allocation:**  | **Private Contractor:**Unoperated………62555Fully-Operated…621A5 | **Local Gov’t:**Unoperated…..….62554Fully-Operated…621A4 | **Fuel:**Unleaded…62216Diesel………62242 | Vehicle Damage/Repair………...628A7Land Use.........62501Crews/Pers…62132 | **Non-Emp In-State:**Mileage…...…62489Meals….…..…62490Lodging…..…62497 | **Non-Emp Out-of-State:**Mileage………...…..62491Meals…..……………62492Lodging……..…......62493 |
| Org: |  |  |  |  |  | **Invoice Total** |
| Account: |  |  |  |  |  |
| Amount: |  |  |  |  |  | $ 0.00 |

 Right click on cell, click on Update Field

|  |  |
| --- | --- |
| Compiled/Audited/Approved By: | Final Audit/Approved By: |
|  |  |  |  |  |  |  |
| Unit / Land Office / Preparer Signature: |  | Date: | Forestry Division Office Signature: | Date: |

*Revised April 2023*